



**REGULAR BOARD MEETING AGENDA**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK AVENUE**  
**FRESNO, CALIFORNIA 93725**  
**Tuesday, January 14 2025 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

*Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.*

**1. Call to Order:**

**2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

**4. Old Business:**

**5. New Business:**

a. **Boxing.** A presentation by Elias Blajas to bring boxing to the recreation center.

Recommended action: board's pleasure.

b. **Invoice Cloud Add-Ons.** Invoice Cloud provided the district with information about adding e-check and online bank direct (OBD) options to the online payments. Either option will have a convenience/transaction fee to the customer. Options would be available to the customer within 6-8 weeks.

E-check transaction fee of \$1.95, with the option of the district absorbing that cost at the rate of \$1.75.

OBD transaction fees will vary by location, from \$1.50 to \$2.50. The district will absorb the transaction fee of \$.25 per transaction. Monthly/Annual fees for the OBD service has been waived as the district has been a long-time customer of Invoice Cloud.

Recommended action: to select one or both options and to authorize the district clerk to begin the process with Invoice Cloud.

**Motion by:** \_\_\_\_\_; **Second by:** \_\_\_\_\_

- c. **SGMA Annual Report.** The SGMA Annual Report spreadsheet is provided for MCWD consideration.

Recommended Action: Authorize submittal to the North Kings GSA.

**Motion by:** \_\_\_\_\_; **Second by:** \_\_\_\_\_

- d. **Sewer System Management Plan Update.** A draft has been prepared and submitted for MCWD review and consideration. Some additional information has been requested from MCWD.

**Recommended Action:** Consider adoption of the updated SSMP and authorize submittal to the State.

**Motion by:** \_\_\_\_\_; **Second by:** \_\_\_\_\_

- e. **Storm Water Intrusion to WWTF.** A letter has been prepared for MCWD review and consideration that describes the storm water intrusion to the WWTF. Upon approval by MCWD, the letter would be sent to the County of Fresno and FMFCD.

**Recommended Action:** Authorize sending letter to the County of Fresno and FMFCD.

**Motion by:** \_\_\_\_\_; **Second by:** \_\_\_\_\_

## 6. Recreation Reports:

## 7. Engineer Reports:

- a. District Engineer Report. *For information purposes.*
  - i. **Well 3A and Tank 1.** The project is funded with a Grant from DWR. Construction activities are proceeding. It is expected that completion of the project will be March 2025. Construction of the water storage tank is complete. A bridge loan from RCAC is in place for interim financing of the construction activities.
  - ii. **Well 5A County of Fresno Agreement A-24-186.** The project is scheduled to begin in early January. The NTP was issued for January 6<sup>th</sup>, 2025. The first order of work will include destruction of the existing well and demolition of existing facilities.
  - iii. **Nitrogen Reduction Project at WWTF CDBG.** The project was awarded in November. A pre-construction meeting was held on December 19, 2024. Y&H is issuing the Notice to Proceed. The Contractor will procure the equipment first. Actual construction will likely begin in about 6 months.
  - iv. **SPR 8257 4642 S Chestnut Ave.** This project is a compressed natural gas refueling station. The site previously included other uses, which have been removed from the site. Trillium has submitted revisions to a proposed agreement for service from MCWD. MCWD accepted the revised language on December 10, 2024. Information has been returned to Trillium for execution. This requires that an application for service is submitted and that the applicant reimburse MCWD the costs incurred by MCWD.

b. CDBG Engineer Report:

**8. General Manager's Report:**

**9. President's Report:**

**10. Vice President's Report:**

**11. Director's Reports:**

**12. Legal Counsel Report:**

**13. Communications:**

a. Written Communications:

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

**14. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of December 10, 2024.
- b. Accounts Payable Report.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by:** \_\_\_\_\_; **Second by:** \_\_\_\_\_

**15. Closed Session:**

**16. Adjournment:**

**Motion by:** \_\_\_\_\_, **Second by:** \_\_\_\_\_

**Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of January 14, 2025 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 01/09/2025.

*Norma Melendez*, District Clerk

# Add E-Check

## item 5.b.



Malaga County Water District, CA BID#978 can add e-check as a payment option, below are two options for you to consider.

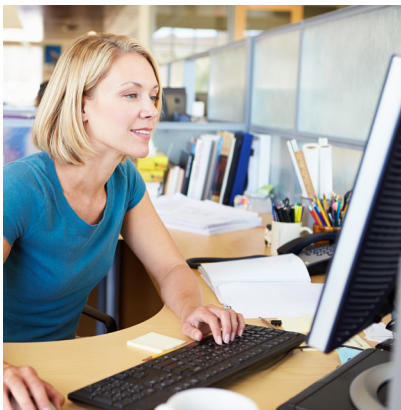
| <b>Option 1</b><br><u>Submitter Option</u><br>Payer will pay the \$1.95 E-Check Transaction Fee | <b>Option 2</b><br><u>Non-Submitter Option</u><br>Malaga County Water District, CA will absorb the \$1.75 E-Check Transaction Fee providing a no cost alternative to their customers that want to pay electronically but not pay a transaction fee. |
|---|---|
| \$1.95 fixed e-check transaction fee  | \$1.75 fixed e-check transaction fee  |
| \$ 125K Max Cap   | \$125K Max Cap  |

- Please allow 6 to 8 Weeks for Invoice Cloud to make this change to your platform
- If you decide to move forward, please let me know which option you will choose. I will need to know your desired effective date as well as the name of the person that will sign a price change form.
- Regarding Option 2 Invoice Cloud is estimating 70% will move from credit card to ACH/EFT. If we factor in no increase in payment adoption, we estimate ~\$1,075 cost/year
- **Side Note:** Let's discuss if OBD add on is a good fit for MCWD. Not only will OBD bring in matched bank bill pay payments into your biller portal, but we can set up retail cash payments for you as well. OBD (Online Bank Direct) and CFP (CheckFreePay) will come in on the same remittance file \$0.25 per transaction cost absorbed by MCWD. Schedule an OBD and CFP demo and presentation and allow 60 minutes to review with Gretchen Schmitt



## Your Guide for Communicating a New Fee Structure to Your Payers

You've made the decision to switch to a transaction fee model for your online payments. What's next?



Once you've worked with the InvoiceCloud team to determine your new fee structure and launch date, the next step is to plan how you'll communicate this change to your customers.

To successfully implement your new fee structure, we highly recommend communicating the change to your customers in a few key places:

- **Your Invoice** Add a note detailing your new fee structure to the message center or any available space on your invoice. Unlike other communication channels, all payers receive an invoice (whether digitally or by mail) making it the best tool for communicating important changes.
- **Email Notifications** To reinforce the message on your invoice, add a notice of the new fee structure to select InvoiceCloud email notifications (editable within your biller portal). It's especially important to add this note to your AutoPay reminder notification emails to ensure AutoPay payers are given notice of the transition.
- **Your Website** Include more detailed information about your updated fee structure to your website's news or announcement section. Your payments landing page can provide you with a place to direct customers for more information.
- **Your Payer Portal** Work with your Customer Success Manager to ensure the updated fee structure is communicated on your payer portal.
- **Customer Service Reps** Ensure your front-line workers are well informed of the new fee structure so they can help inform customers and answer any questions.



*To minimize calls to customer service, we highly recommend communicating the change to your customers in a few key places.*

In addition to these key places, choose at least 1-2 extra communication channels to promote your updated fee structure. Customers will feel you have notified them of the transition which will reduce the number of customer service phone calls you receive.

Here are a few options:

- In-office signage such as posters, counter signs, or office monitor graphics
- Social media posts that link to your website notification
- Updated pre-payment messaging for your IVR phone number
- Bill inserts mailed with your invoice
- A standalone email campaign prior to updating your fee structure

## Checklist for Communicating Your Fee Structure Change

### Must-dos:

- Add a notice to your invoice's message center or any available blank space
- Add a notice to your invoice reminder and AutoPay reminder email notifications (located in the biller portal)
- Add details of the change to your news/announcements section or payments landing page of your website
- Ensure your payer portal includes the updated fee structure
- Provide your customer service representatives with talking points and FAQs

### Pick at least two:

In addition to the above list, choose at least two or more of the following marketing channels to reinforce your transition communications:

- In-office signage such as posters, counter signs, or office monitor graphics
- Social media posts that link to your website notification
- Updated pre-payment messaging for your IVR phone number
- Bill inserts mailed with your invoice
- A standalone email campaign prior to updating your fee structure
- Newsletter article (if applicable)



## Proposed Communication Schedule for Communicating Fee Change

InvoiceCloud provides free resources so you can help make your customers aware of the upcoming fee transition. This includes email blasts, website content, press releases, social media messaging, and more.

| ACTIVITY  | Weeks in Advance of Fee Change |   |   |   |
|---|--------------------------------|---|---|---|
|   | 4                              | 3 | 2 | 1 |
| Add a notice to your invoice reminder and AutoPay reminder email notifications (located in the biller portal) | ✓                              |   |   | ✓ |
| Add details of the change to your news/announcements section or payments landing page of your website         | ✓                              |   |   |   |
| Ensure your biller portal includes the updated fee structure  |                                |   |   | ✓ |
| Train your customer service representatives, providing them with talking points and FAQs for reference        |                                |   | ✓ |   |
| In-office signage such as posters, counter signs, or office monitor graphics                                  |                                | ✓ |   |   |
| Social media posts that link to your website notification   |                                |   |   | ✓ |
| Updated pre-payment messaging for your IVR phone number   |                                |   | ✓ |   |
| Bill inserts mailed with your invoice   | ✓                              |   |   | ✓ |
| A standalone email campaign prior to updating your fee structure  | ✓                              |   |   | ✓ |
| Newsletter article (if applicable)  |                                |   | ✓ |   |

### HAVE QUESTIONS?

If you have any questions about your updated fee structure or the process for changing, please reach out to your Customer Success Manager. If you'd like assistance communicating this transition to your payers, email the marketing team at [customermarketing@invoicecloud.com](mailto:customermarketing@invoicecloud.com).



# Fee Structure Change



Make a positive impact on your bottom line with fee structure changes.

Changing your fee structure can have a significant positive impact on your bottom line.

- You can save your organization money by not covering or absorbing credit card costs.
- You can retain the ability to offer your customers the option of making payments via ACH at either no cost or at a lower cost.
- Your organization can improve its budgeting consistency.

### **What is a transaction fee?**

Transaction fees are collected by the third-party service provider (InvoiceCloud) directly, in exchange for providing its electronic bill payment and presentment services.

### **How can I determine how many of my customers will actually be paying less money under this new model?**

The InvoiceCloud team will provide you with information specific to your situation.

### **Is there a way for customers to make a payment without a fee, or a lower fee?**

This model change is targeted to impact card transactions only. The payer will continue to have the option of making payments via ACH at either no cost or at a lower cost, as applicable. If your organization absorbs the cost of ACH, you can continue to do so, which offers your customers a way to make payments without incurring any transaction fees.

### **How long does the fee conversion process take?**

It typically takes 6-8 weeks from the signature date to convert your payers to the new fee structure.

### **Will this affect my current reconciliation process in any way?**

No, this will not affect your current reconciliation process.





**Do I need to complete any paperwork to initiate this process?**

Yes, you will need to sign an updated price change form.

**Who do I contact if my organization would like to move forward?**

Complete this [form](#) to initiate the fee change process.

**How far in advance should I communicate this fee change to customers?**

We recommend at least 30 days in advance. This timeframe is particularly important for your AutoPay payers to consider if they want to make any adjustments to their payment method – or any other aspect of their account.

**What materials are available for me to communicate the fee change to my customers?**

Materials are available in the [Marketing Resource Center](#), including checklists, email and newsletter copy, bill inserts, and more.



# Online Bank Direct (OBD)



Online Bank Direct simplifies the process of receiving checks from your customers who send you payments using their Bank Bill Pay solution.

### What is OBD?

With Online Bank Direct (OBD), customer payments made via their bank's bill pay solution, are received and reported to you in your Biller Portal. The system will then automatically match the payments to open invoices. If there are any that don't match, they are presented to you in a simple interface to verify with a click. Manual matches are remembered so they can auto-match in the future. Once payments are matched, they are settled into your bank account and are easily reconciled.

### Who is it for?

Anyone who manages banking relationships and/or has responsibility for payment reconciliation.

### Why should I use it?

Auto-matching electronic bank payments saves valuable staff time which can be applied to higher impact projects.

### What are the benefits?

- Saves time and reduces manual processing with auto-match
- Significantly reduces the number of *bank-issued* paper checks
- Auto-assigns payment to more than one invoice, if applicable
- Simplifies reconciliation and easily exports reports for all transactions
- Only receive matched payments, you will not see funds that may never match, or don't belong to you

- Single, consolidated deposit for all OBD payments (instead of two) which simplifies reconciliation
- Ability to deposit by invoice type
- Easy-to-use interface

#### **How does it work?**

- Payments are automatically received by InvoiceCloud and presented in the Biller Portal
- Payments are auto matched to their corresponding invoice by the InvoiceCloud system
- If there is an unmatched payment, the intelligent algorithm recommends where to apply it so your staff can quickly complete the matching process
- Payments that are manually matched will be remembered and automatically matched going forward
- Payments are reported to your business in two days and deposited within 72 hours

#### **After the funds are matched, when will I see the deposit in my account?**

Approximately 72 hours later.

#### **Can payments be applied to more than one invoice with OBD?**

Yes.

#### **What happens if OBD doesn't find a match?**

If OBD doesn't find a match, the intelligent algorithm will provide suggested options for your staff to complete the match.

#### **What if there is no invoice for the payment to be matched to?**

Payments can still be made even if there isn't a corresponding invoice. For example, if your customer needs to make a one-time payment for something like a marriage certificate or dog license they can do so without an invoice.

#### **Is there reporting available for me to track OBD payments?**

Yes.

- **OBD Deposits** – Shows the OBD deposits listed on the bank statement, as well as the payment details received. It can be used to quickly identify the deposit amounts on your bank statement for Online Bank Direct payments.
- **OBD Processed Payments** – Allows you to search for OBD payments by customer name, account number, invoice number, and date range. It indicates whether payments were auto matched or not. It also provides options to reverse any payments that were incorrectly matched.

- **OBD Reversals** – Displays transactions returned from the customer’s financial institution and will be debited from the bank account.
- **Deposit Reconciliation** – Displays the total imported payments sent in the payment file in which the amount deposited in your bank corresponds with the amount listed on the report for each vendor.

#### **Are there any future enhancements to OBD planned?**

**Funding Originator Change** – InvoiceCloud will be receiving deposits from Mastercard or Fiserv instead of billers directly. By controlling the flow of money, this gives InvoiceCloud several new abilities.

- **Match-Based Funding** – With InvoiceCloud controlling funds, we can ensure that billers only receive funds once they’re matched to customer accounts which prevents unnecessary movement of funds and simplifies reconciliation.
- **Consolidated Deposits** – Once this new funding change rolls out, billers will see a single deposit for all OBD payments (instead of two).
- **Funding By Invoice Type** – There will be an additional option of depositing by invoice type

#### **HOW DO I GET OBD?**

The process is simple; contact Client Services or your Customer Success Manager and s/he can walk you through it. Or [fill out this form](#) to request a demo.

## Provide on-the-go payment options with CheckFreePay

Increasingly customers like to pay their bills online. But what happens when people are not in front of or don't have a computer? Often, they simply forget to pay. Giving your customers the option to pay bills on-the-go can improve the customer experience and help increase on-time payments.

With CheckFreePay, your customers can pay their bills at retail stores like Walmart and Kroger, as well as select CVS, 7-11, Walgreens, and more. The customer gives their bill to a customer service representative and pays in cash. The transaction processes digitally and the payment data is passed to Invoice Cloud where it is matched against the customer's invoice. Once complete, you get the benefit of the reporting on these transactions in the Invoice Cloud biller portal, under Online Bank Direct\*.

# InvoiceCloud®



### KEY BENEFITS

- ▶ Secure method for cash payments
- ▶ Increased customer satisfaction
- ▶ Reduced foot traffic in the office
- ▶ Improved collections efficiencies
- ▶ Added payment flexibility for unbanked / underbanked customers
- ▶ Increased on-time payments
- ▶ No limit on in-person cash payments
- ▶ Simplified reconciliations with easy-to-export reports

For more information about CheckFreePay contact us today.

\*Biller must be using Invoice Cloud's Online Bank Direct product to sign up for CheckFreePay.

# InvoiceCloud®

## Nearest Locations

**SUNNYSIDE BUSINESS CENTER CALWA**

CheckFreePay Payment Center  
 4131 E JENSEN  
 FRESNO, CA 93725  
 Phone: (559) 981-5333  
 Distance: 1.85 miles

## 🕒 Lobby Hours

|            |          |   |          |
|------------|----------|---|----------|
| <b>Sun</b> | 12:00 AM | - | 12:00 AM |
| <b>Mon</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Tue</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Wed</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Thu</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Fri</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Sat</b> | 12:00 AM | - | 12:00 AM |

**AMIGOS FOOD MARKET**

CheckFreePay Payment Center  
 4220 E CHURCH AVE  
 FRESNO, CA 93725  
 Phone: (559) 233-3579  
 Distance: 2.41 miles

## 🕒 Lobby Hours

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 7:00 AM | - | 7:00 PM |
| <b>Mon</b> | 7:00 AM | - | 7:00 PM |
| <b>Tue</b> | 7:00 AM | - | 7:00 PM |
| <b>Wed</b> | 7:00 AM | - | 7:00 PM |
| <b>Thu</b> | 7:00 AM | - | 7:00 PM |
| <b>Fri</b> | 7:00 AM | - | 7:00 PM |
| <b>Sat</b> | 7:00 AM | - | 7:00 PM |

**WAL-MART STORES, INC #02001**

CheckFreePay Payment Center  
 5125 EAST KINGS CANYON  
 FRESNO, CA 93727  
 Phone: (559) 252-9457  
 Distance: 3.47 miles

## 🕒 Lobby Hours

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 8:00 AM | - | 9:00 PM |
| <b>Mon</b> | 8:00 AM | - | 9:00 PM |
| <b>Tue</b> | 8:00 AM | - | 9:00 PM |
| <b>Wed</b> | 8:00 AM | - | 9:00 PM |
| <b>Thu</b> | 8:00 AM | - | 9:00 PM |
| <b>Fri</b> | 8:00 AM | - | 9:00 PM |
| <b>Sat</b> | 8:00 AM | - | 9:00 PM |

**ACE CASH EXPRESS #4177**

CheckFreePay Payment Center  
 4796 E. KINGS CANYON RD.  
 FRESNO, CA 93702  
 Phone: (559) 454-5858  
 Distance: 3.61 miles

## 🕒 Lobby Hours

|            |          |   |         |
|------------|----------|---|---------|
| <b>Sun</b> | 11:00 AM | - | 4:00 PM |
| <b>Mon</b> | 9:00 AM  | - | 8:00 PM |
| <b>Tue</b> | 9:00 AM  | - | 8:00 PM |
| <b>Wed</b> | 9:00 AM  | - | 8:00 PM |
| <b>Thu</b> | 9:00 AM  | - | 8:00 PM |
| <b>Fri</b> | 9:00 AM  | - | 8:00 PM |
| <b>Sat</b> | 9:00 AM  | - | 7:00 PM |

**M & R MARKET**

CheckFreePay Payment Center  
 3394 E BUTLER  
 FRESNO, CA 93722  
 Phone: (559) 264-5204  
 Distance: 3.65 miles

## 🕒 Lobby Hours

|            |         |   |          |
|------------|---------|---|----------|
| <b>Sun</b> | 6:00 AM | - | 10:00 PM |
| <b>Mon</b> | 6:00 AM | - | 10:00 PM |
| <b>Tue</b> | 6:00 AM | - | 10:00 PM |

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| <b>Wed</b> | 6:00 AM | - | 10:00 PM |
| <b>Thu</b> | 6:00 AM | - | 10:00 PM |
| <b>Fri</b> | 6:00 AM | - | 10:00 PM |
| <b>Sat</b> | 6:00 AM | - | 10:00 PM |

**CALIFORNIA CHECK CASHING STORES  
# 30722**

CheckFreePay Payment Center  
4809 E. KINGS CANYON RD.  
FRESNO, CA 93727  
Phone: (559) 251-2040  
Distance: 3.65 miles

**🕒 Lobby Hours**

|            |          |   |          |
|------------|----------|---|----------|
| <b>Sun</b> | 12:00 AM | - | 12:00 AM |
| <b>Mon</b> | 9:00 AM  | - | 7:00 PM  |
| <b>Tue</b> | 9:00 AM  | - | 7:00 PM  |
| <b>Wed</b> | 9:00 AM  | - | 7:00 PM  |
| <b>Thu</b> | 9:00 AM  | - | 7:00 PM  |
| <b>Fri</b> | 9:00 AM  | - | 7:00 PM  |
| <b>Sat</b> | 10:00 AM | - | 5:00 PM  |

**STEREO & DJ OUTLET**

CheckFreePay Payment Center  
4711 E. KINGS CANYON  
FRESNO, CA 93702  
Phone: (559) 252-6490  
Distance: 3.67 miles

**🕒 Lobby Hours**

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 9:00 AM | - | 5:00 PM |
| <b>Mon</b> | 8:30 AM | - | 6:00 PM |
| <b>Tue</b> | 8:30 AM | - | 6:00 PM |
| <b>Wed</b> | 8:30 AM | - | 6:00 PM |
| <b>Thu</b> | 8:30 AM | - | 6:00 PM |
| <b>Fri</b> | 8:30 AM | - | 6:00 PM |
| <b>Sat</b> | 8:30 AM | - | 6:00 PM |

**CHECK INTO CASH # 30422**

CheckFreePay Payment Center  
5247 East Kings Canyon Road  
Fresno, CA 93727  
Phone: (559) 252-9272  
Distance: 3.77 miles

**🕒 Lobby Hours**

|            |          |   |          |
|------------|----------|---|----------|
| <b>Sun</b> | 12:00 AM | - | 12:00 AM |
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| <b>Tue</b> | 10:00 AM | - | 7:00 PM  |
| <b>Wed</b> | 10:00 AM | - | 7:00 PM  |
| <b>Thu</b> | 10:00 AM | - | 7:00 PM  |
| <b>Fri</b> | 10:00 AM | - | 7:00 PM  |
| <b>Sat</b> | 10:00 AM | - | 2:00 PM  |

**LUCKY MARKET**

CheckFreePay Payment Center  
2419 S ELM AVE  
FRESNO, CA 93706  
Phone: (559) 485-5490  
Distance: 3.83 miles

**🕒 Lobby Hours**

|            |         |   |          |
|------------|---------|---|----------|
| <b>Sun</b> | 7:00 AM | - | 10:00 PM |
| <b>Mon</b> | 7:00 AM | - | 10:00 PM |
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| <b>Thu</b> | 7:00 AM | - | 10:00 PM |
| <b>Fri</b> | 7:00 AM | - | 10:00 PM |
| <b>Sat</b> | 7:00 AM | - | 10:00 PM |

**SUNNYSIDE BUSINESS CENTER-KINGS CANYON**

CheckFreePay Payment Center  
5510 E KINGS CANYON RD  
FRESNO, CA 93727  
Phone: (559) 981-5333  
Distance: 3.93 miles

**🕒 Lobby Hours**

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|------------|----------|---|----------|
| <b>Sun</b> | 12:00 AM | - | 12:00 AM |
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| <b>Tue</b> | 9:00 AM  | - | 4:30 PM  |
| <b>Wed</b> | 9:00 AM  | - | 4:30 PM  |
| <b>Thu</b> | 9:00 AM  | - | 4:30 PM  |
| <b>Fri</b> | 9:00 AM  | - | 4:30 PM  |
| <b>Sat</b> | 12:00 AM | - | 12:00 AM |

**JIFFY FOOD STOP**

CheckFreePay Payment Center  
5851 SOUTH ELM AVE.  
FRESNO, CA 93706  
Phone: (559) 498-0672  
Distance: 3.98 miles

**🕒 Lobby Hours**

|            |         |   |          |
|------------|---------|---|----------|
| <b>Sun</b> | 6:00 AM | - | 11:00 PM |
| <b>Mon</b> | 6:00 AM | - | 11:00 PM |
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| <b>Thu</b> | 6:00 AM | - | 11:00 PM |
| <b>Fri</b> | 6:00 AM | - | 11:00 PM |
| <b>Sat</b> | 6:00 AM | - | 11:00 PM |

**JENSEN & WALNUT MARKET**

CheckFreePay Payment Center  
317 E JENSEN AVE  
FRESNO, CA 93706  
Phone: (559) 237-9864  
Distance: 4.53 miles

**🕒 Lobby Hours**

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|------------|----------|---|----------|
| <b>Sun</b> | 12:00 AM | - | 12:00 AM |
| <b>Mon</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Tue</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Wed</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Thu</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Fri</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Sat</b> | 12:00 AM | - | 12:00 AM |

**ZACK'S MARKET**

CheckFreePay Payment Center  
854 E CALIFORNIA AVE  
FRESNO, CA 93706  
Phone: (559) 266-8540  
Distance: 4.57 miles

**🕒 Lobby Hours**

|            |         |   |          |
|------------|---------|---|----------|
| <b>Sun</b> | 7:00 AM | - | 10:00 PM |
| <b>Mon</b> | 7:00 AM | - | 10:15 PM |
| <b>Tue</b> | 7:00 AM | - | 10:15 PM |
| <b>Wed</b> | 7:00 AM | - | 10:15 PM |
| <b>Thu</b> | 7:00 AM | - | 10:15 PM |
| <b>Fri</b> | 7:00 AM | - | 10:15 PM |
| <b>Sat</b> | 7:00 AM | - | 10:15 PM |

**TC FRESH MEAT SUPERMARKET**

CheckFreePay Payment Center  
4790 E. BELMONT AVE.  
FRESNO, CA 93702  
Phone: (559) 453-1038  
Distance: 4.58 miles

**🕒 Lobby Hours**

|            |          |   |          |
|------------|----------|---|----------|
| <b>Sun</b> | 12:00 AM | - | 12:00 AM |
| <b>Mon</b> | 9:00 AM  | - | 6:00 PM  |
| <b>Tue</b> | 9:00 AM  | - | 6:00 PM  |
| <b>Wed</b> | 9:00 AM  | - | 6:00 PM  |



|            |         |   |         |
|------------|---------|---|---------|
| <b>Thu</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Fri</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

|            |          |   |         |
|------------|----------|---|---------|
| <b>Sat</b> | 10:00 AM | - | 4:00 PM |
|------------|----------|---|---------|

**FOWLER FLORAL & GIFT SHOP**

CheckFreePay Payment Center

214 E MERCED ST

FOWLER, CA 93625

Phone: (559) 834-2505

Distance: 4.68 miles

## 🕒 Lobby Hours

|            |          |   |          |
|------------|----------|---|----------|
| <b>Sun</b> | 12:00 AM | - | 12:00 AM |
|------------|----------|---|----------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Mon</b> | 9:00 AM | - | 5:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Tue</b> | 9:00 AM | - | 5:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Wed</b> | 9:00 AM | - | 5:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Thu</b> | 9:00 AM | - | 5:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Fri</b> | 9:00 AM | - | 5:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sat</b> | 9:00 AM | - | 5:00 PM |
|------------|---------|---|---------|

**HERRERA'S JEWELRY**

CheckFreePay Payment Center

1035 FULTON MALL

FRESNO, CA 93721

Phone: (559) 485-2458

Distance: 4.81 miles

## 🕒 Lobby Hours

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Mon</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Tue</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Wed</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Thu</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Fri</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sat</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

**SHOP N QUICK 1**

CheckFreePay Payment Center

3564 E BELMONT

FRESNO, CA 93702

Phone: (559) 486-8245

Distance: 4.94 miles

## 🕒 Lobby Hours

|            |          |   |          |
|------------|----------|---|----------|
| <b>Sun</b> | 12:00 AM | - | 12:00 AM |
|------------|----------|---|----------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Mon</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Tue</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Wed</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Thu</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Fri</b> | 9:00 AM | - | 6:00 PM |
|------------|---------|---|---------|

|            |          |   |         |
|------------|----------|---|---------|
| <b>Sat</b> | 11:00 AM | - | 3:00 PM |
|------------|----------|---|---------|

**QUICK PIC 2**

CheckFreePay Payment Center

5210 E OLIVE AVE

FRESNO, CA 93727

Phone: (559) 252-0213

Distance: 5.16 miles

## 🕒 Lobby Hours

|            |          |   |         |
|------------|----------|---|---------|
| <b>Sun</b> | 10:00 AM | - | 4:00 PM |
|------------|----------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Mon</b> | 8:00 AM | - | 5:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Tue</b> | 8:00 AM | - | 5:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Wed</b> | 8:00 AM | - | 5:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Thu</b> | 8:00 AM | - | 5:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Fri</b> | 8:00 AM | - | 5:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sat</b> | 8:00 AM | - | 5:00 PM |
|------------|---------|---|---------|

**FAT BOY MARKET**

CheckFreePay Payment Center

1408 N CEDAR AVE

## 🕒 Lobby Hours

|            |         |   |          |
|------------|---------|---|----------|
| <b>Sun</b> | 8:00 AM | - | 10:00 PM |
|------------|---------|---|----------|

FRESNO, CA 93703  
 Phone: (559) 456-2527  
 Distance: 5.53 miles

|            |         |   |          |
|------------|---------|---|----------|
| <b>Mon</b> | 8:00 AM | - | 10:00 PM |
| <b>Tue</b> | 8:00 AM | - | 10:00 PM |
| <b>Wed</b> | 8:00 AM | - | 10:00 PM |
| <b>Thu</b> | 8:00 AM | - | 10:00 PM |
| <b>Fri</b> | 8:00 AM | - | 10:00 PM |
| <b>Sat</b> | 8:00 AM | - | 10:00 PM |

**FLORADORA FOOD MARKET**

CheckFreePay Payment Center  
 4101 E FLORADORA AVE  
 FRESNO, CA 93703  
 Phone: (559) 573-7687  
 Distance: 5.55 miles

## 🕒 Lobby Hours

|            |          |   |          |
|------------|----------|---|----------|
| <b>Sun</b> | 12:00 AM | - | 12:00 AM |
| <b>Mon</b> | 9:00 AM  | - | 4:00 PM  |
| <b>Tue</b> | 9:00 AM  | - | 4:00 PM  |
| <b>Wed</b> | 9:00 AM  | - | 4:00 PM  |
| <b>Thu</b> | 9:00 AM  | - | 4:00 PM  |
| <b>Fri</b> | 9:00 AM  | - | 4:00 PM  |
| <b>Sat</b> | 12:00 AM | - | 12:00 AM |

**VALLEY FOOD**

CheckFreePay Payment Center  
 50 N VAN NESS AVE  
 FRESNO, CA 93721  
 Phone: (559) 412-2079  
 Distance: 5.56 miles

## 🕒 Lobby Hours

|            |         |   |          |
|------------|---------|---|----------|
| <b>Sun</b> | 7:00 AM | - | 10:00 PM |
| <b>Mon</b> | 7:00 AM | - | 10:00 PM |
| <b>Tue</b> | 7:00 AM | - | 10:00 PM |
| <b>Wed</b> | 7:00 AM | - | 10:00 PM |
| <b>Thu</b> | 7:00 AM | - | 10:00 PM |
| <b>Fri</b> | 7:00 AM | - | 10:00 PM |
| <b>Sat</b> | 7:00 AM | - | 10:00 PM |

**EL CAMPESINO MEAT MARKET**

CheckFreePay Payment Center  
 245 E WHITESBRIDGE AVE  
 FRESNO, CA 93706  
 Phone: (559) 266-0301  
 Distance: 5.60 miles

## 🕒 Lobby Hours

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 8:00 AM | - | 8:00 PM |
| <b>Mon</b> | 8:00 AM | - | 8:00 PM |
| <b>Tue</b> | 8:00 AM | - | 8:00 PM |
| <b>Wed</b> | 8:00 AM | - | 8:00 PM |
| <b>Thu</b> | 8:00 AM | - | 8:00 PM |
| <b>Fri</b> | 8:00 AM | - | 8:00 PM |
| <b>Sat</b> | 8:00 AM | - | 8:00 PM |

**FRESHCO FOOD CENER #2**

CheckFreePay Payment Center  
 1221 N FIRST ST  
 FRESNO, CA 93702  
 Phone: (559) 942-0104  
 Distance: 5.64 miles

## 🕒 Lobby Hours

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 7:00 AM | - | 9:00 PM |
| <b>Mon</b> | 7:00 AM | - | 9:00 PM |
| <b>Tue</b> | 7:00 AM | - | 9:00 PM |
| <b>Wed</b> | 7:00 AM | - | 9:00 PM |
| <b>Thu</b> | 7:00 AM | - | 9:00 PM |
| <b>Fri</b> | 7:00 AM | - | 9:00 PM |

**Sat** 7:00 AM - 9:00 PM

**A&M WESTSIDE MARKET**

CheckFreePay Payment Center  
10 E WHITESBRIDGE AVE  
FRESNO, CA 93706  
Phone: (559) 495-0744  
Distance: 5.73 miles

## 🕒 Lobby Hours

|            |         |   |          |
|------------|---------|---|----------|
| <b>Sun</b> | 7:30 AM | - | 10:00 PM |
| <b>Mon</b> | 7:30 AM | - | 10:00 PM |
| <b>Tue</b> | 7:30 AM | - | 10:00 PM |
| <b>Wed</b> | 7:30 AM | - | 10:00 PM |
| <b>Thu</b> | 7:30 AM | - | 10:00 PM |
| <b>Fri</b> | 7:30 AM | - | 10:00 PM |
| <b>Sat</b> | 7:30 AM | - | 10:00 PM |

**SUNNYSIDE BUSINESS CENTER-FRESNO ST**

CheckFreePay Payment Center  
1126 N FRESNO ST  
FRESNO, CA 93701  
Phone: (559) 981-5333  
Distance: 5.78 miles

## 🕒 Lobby Hours

|            |          |   |          |
|------------|----------|---|----------|
| <b>Sun</b> | 12:00 AM | - | 12:00 AM |
| <b>Mon</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Tue</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Wed</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Thu</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Fri</b> | 9:00 AM  | - | 5:00 PM  |
| <b>Sat</b> | 12:00 AM | - | 12:00 AM |

**LA HACIENDA MARKET**

CheckFreePay Payment Center  
3131 E MCKINLEY AVE  
FRESNO, CA 93703  
Phone: (559) 497-6919  
Distance: 6.06 miles

## 🕒 Lobby Hours

|            |         |   |          |
|------------|---------|---|----------|
| <b>Sun</b> | 7:00 AM | - | 10:00 PM |
| <b>Mon</b> | 7:00 AM | - | 10:00 PM |
| <b>Tue</b> | 7:00 AM | - | 10:00 PM |
| <b>Wed</b> | 7:00 AM | - | 10:00 PM |
| <b>Thu</b> | 7:00 AM | - | 10:20 PM |
| <b>Fri</b> | 7:00 AM | - | 10:00 PM |
| <b>Sat</b> | 7:00 AM | - | 10:00 PM |

**WINDFALL DONUTS**

CheckFreePay Payment Center  
2344 CEDAR AVE.  
FRESNO, CA 93703  
Phone: (559) 252-3369  
Distance: 6.24 miles

## 🕒 Lobby Hours

|            |          |   |         |
|------------|----------|---|---------|
| <b>Sun</b> | 10:00 AM | - | 5:00 PM |
| <b>Mon</b> | 10:00 AM | - | 7:00 PM |
| <b>Tue</b> | 10:00 AM | - | 7:00 PM |
| <b>Wed</b> | 10:00 AM | - | 7:00 PM |
| <b>Thu</b> | 10:00 AM | - | 7:00 PM |
| <b>Fri</b> | 10:00 AM | - | 7:00 PM |
| <b>Sat</b> | 10:00 AM | - | 5:00 PM |

**ACE CASH EXPRESS #4195**

CheckFreePay Payment Center  
2425 E. MCKINLEY  
FRESNO, CA 93703  
Phone: (559) 495-6599  
Distance: 6.29 miles

## 🕒 Lobby Hours

|            |          |   |          |
|------------|----------|---|----------|
| <b>Sun</b> | 12:00 AM | - | 12:00 AM |
| <b>Mon</b> | 9:00 AM  | - | 6:00 PM  |
| <b>Tue</b> | 9:00 AM  | - | 6:00 PM  |

|            |         |   |         |
|------------|---------|---|---------|
| <b>Wed</b> | 9:00 AM | - | 6:00 PM |
| <b>Thu</b> | 9:00 AM | - | 6:00 PM |
| <b>Fri</b> | 9:00 AM | - | 8:00 PM |
| <b>Sat</b> | 9:00 AM | - | 6:00 PM |

**TOWER MARKET**

CheckFreePay Payment Center  
1233 N. VAN NESS AVE  
FRESNO, CA 93728  
Phone: (559) 266-1060  
Distance: 6.37 miles

## 🕒 Lobby Hours

|            |         |   |          |
|------------|---------|---|----------|
| <b>Sun</b> | 7:00 AM | - | 10:00 PM |
| <b>Mon</b> | 7:00 AM | - | 10:15 PM |
| <b>Tue</b> | 7:00 AM | - | 10:00 PM |
| <b>Wed</b> | 7:00 AM | - | 10:00 PM |
| <b>Thu</b> | 7:00 AM | - | 10:00 PM |
| <b>Fri</b> | 7:00 AM | - | 10:00 PM |
| <b>Sat</b> | 7:00 AM | - | 10:00 PM |

**WAL-MART STORES, INC #02689**

CheckFreePay Payment Center  
3131 NORTH CEDAR AVE  
FRESNO, CA 93703  
Phone: (559) 538-1375  
Distance: 6.68 miles

## 🕒 Lobby Hours

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 8:00 AM | - | 9:00 PM |
| <b>Mon</b> | 8:00 AM | - | 9:00 PM |
| <b>Tue</b> | 8:00 AM | - | 9:00 PM |
| <b>Wed</b> | 8:00 AM | - | 9:00 PM |
| <b>Thu</b> | 8:00 AM | - | 9:00 PM |
| <b>Fri</b> | 8:00 AM | - | 9:00 PM |
| <b>Sat</b> | 8:00 AM | - | 9:00 PM |

**WEST PARK MARKET**

CheckFreePay Payment Center  
3466 S VALENTINE AVE  
FRESNO, CA 93706  
Phone: (559) 485-5267  
Distance: 6.70 miles

## 🕒 Lobby Hours

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 7:30 AM | - | 9:00 PM |
| <b>Mon</b> | 7:30 AM | - | 9:00 PM |
| <b>Tue</b> | 7:30 AM | - | 9:00 PM |
| <b>Wed</b> | 7:30 AM | - | 9:00 PM |
| <b>Thu</b> | 7:30 AM | - | 9:00 PM |
| <b>Fri</b> | 7:30 AM | - | 9:00 PM |
| <b>Sat</b> | 7:30 AM | - | 9:00 PM |

**CALIFORNIA CHECK CASHING STORES  
# 30622**

CheckFreePay Payment Center  
3089 E SHIELDS AVE  
FRESNO, CA 93726  
Phone: (559) 227-1400  
Distance: 7.06 miles

## 🕒 Lobby Hours

|            |          |   |          |
|------------|----------|---|----------|
| <b>Sun</b> | 12:00 AM | - | 12:00 AM |
| <b>Mon</b> | 9:00 AM  | - | 7:00 PM  |
| <b>Tue</b> | 9:00 AM  | - | 7:00 PM  |
| <b>Wed</b> | 9:00 AM  | - | 7:00 PM  |
| <b>Thu</b> | 9:00 AM  | - | 7:00 PM  |
| <b>Fri</b> | 9:00 AM  | - | 7:00 PM  |
| <b>Sat</b> | 9:00 AM  | - | 5:00 PM  |

**CHOICE MARKET**

CheckFreePay Payment Center  
 2106 W OLIVE  
 FRESNO CITY, CA 93728  
 Phone: (559) 264-0255  
 Distance: 7.71 miles

**🕒 Lobby Hours**

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 8:00 AM | - | 8:00 PM |
| <b>Mon</b> | 8:00 AM | - | 8:00 PM |
| <b>Tue</b> | 8:00 AM | - | 8:00 PM |
| <b>Wed</b> | 8:00 AM | - | 8:00 PM |
| <b>Thu</b> | 8:00 AM | - | 8:00 PM |
| <b>Fri</b> | 8:00 AM | - | 8:00 PM |
| <b>Sat</b> | 8:00 AM | - | 8:00 PM |

**ACE CASH EXPRESS #4110**

CheckFreePay Payment Center  
 2774 WILLOW AVE.  
 CLOVIS, CA 93612  
 Phone: (559) 292-4442  
 Distance: 8.16 miles

**WAL-MART STORES, INC #05632**

CheckFreePay Payment Center  
 1804 E. ASHLAN AVE.  
 FRESNO, CA 93726  
 Phone: (559) 470-6967  
 Distance: 8.21 miles

**🕒 Lobby Hours**

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 8:00 AM | - | 9:00 PM |
| <b>Mon</b> | 8:00 AM | - | 9:00 PM |
| <b>Tue</b> | 8:00 AM | - | 9:00 PM |
| <b>Wed</b> | 8:00 AM | - | 9:00 PM |
| <b>Thu</b> | 8:00 AM | - | 9:00 PM |
| <b>Fri</b> | 8:00 AM | - | 9:00 PM |
| <b>Sat</b> | 8:00 AM | - | 9:00 PM |

**TORO LOCO FRESNO**

CheckFreePay Payment Center  
 1405 W SHIELDS AVE  
 FRESNO, CA 93705  
 Phone: (661) 343-8855  
 Distance: 8.47 miles

**🕒 Lobby Hours**

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 7:00 AM | - | 9:00 PM |
| <b>Mon</b> | 8:00 AM | - | 9:00 PM |
| <b>Tue</b> | 8:00 AM | - | 9:00 PM |
| <b>Wed</b> | 8:00 AM | - | 9:00 PM |
| <b>Thu</b> | 8:00 AM | - | 9:00 PM |
| <b>Fri</b> | 8:00 AM | - | 9:00 PM |
| <b>Sat</b> | 7:00 AM | - | 9:00 PM |

**J&LCHECK CASHING**

CheckFreePay Payment Center  
 2819 W CLINTON AVE #103  
 FRESNO, CA 93705  
 Phone: (559) 441-1807  
 Distance: 8.65 miles

**🕒 Lobby Hours**

|            |          |   |         |
|------------|----------|---|---------|
| <b>Sun</b> | 10:00 AM | - | 4:00 PM |
| <b>Mon</b> | 8:30 AM  | - | 7:00 PM |
| <b>Tue</b> | 8:30 AM  | - | 7:00 PM |
| <b>Wed</b> | 8:30 AM  | - | 7:00 PM |
| <b>Thu</b> | 8:30 AM  | - | 7:00 PM |
| <b>Fri</b> | 8:30 AM  | - | 7:00 PM |
| <b>Sat</b> | 8:30 AM  | - | 6:30 PM |

**WAL-MART STORES, INC #04238**

CheckFreePay Payment Center  
2761 JENSEN AVE.  
SANGER, CA 93657  
Phone: (559) 875-4268  
Distance: 8.78 miles

**🕒 Lobby Hours**

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 8:00 AM | - | 9:00 PM |
| <b>Mon</b> | 8:00 AM | - | 9:00 PM |
| <b>Tue</b> | 8:00 AM | - | 9:00 PM |
| <b>Wed</b> | 8:00 AM | - | 9:00 PM |
| <b>Thu</b> | 8:00 AM | - | 9:00 PM |
| <b>Fri</b> | 8:00 AM | - | 9:00 PM |
| <b>Sat</b> | 8:00 AM | - | 9:00 PM |

**WAL-MART STORES, INC #02277**

CheckFreePay Payment Center  
323 WEST SHAW AVENUE  
CLOVIS, CA 93612  
Phone: (559) 297-4176  
Distance: 8.83 miles

**🕒 Lobby Hours**

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 8:00 AM | - | 9:00 PM |
| <b>Mon</b> | 8:00 AM | - | 9:00 PM |
| <b>Tue</b> | 8:00 AM | - | 9:00 PM |
| <b>Wed</b> | 8:00 AM | - | 9:00 PM |
| <b>Thu</b> | 8:00 AM | - | 9:00 PM |
| <b>Fri</b> | 8:00 AM | - | 9:00 PM |
| <b>Sat</b> | 8:00 AM | - | 9:00 PM |

**FAMCO FOOD CENTER**

CheckFreePay Payment Center  
1041 TULARE ST  
FRESNO, CA 93726  
Phone: (559) 400-5375  
Distance: 8.88 miles

**🕒 Lobby Hours**

|            |         |   |          |
|------------|---------|---|----------|
| <b>Sun</b> | 7:00 AM | - | 10:00 PM |
| <b>Mon</b> | 7:00 AM | - | 10:00 PM |
| <b>Tue</b> | 7:00 AM | - | 10:00 PM |
| <b>Wed</b> | 7:00 AM | - | 10:00 PM |
| <b>Thu</b> | 7:00 AM | - | 10:00 PM |
| <b>Fri</b> | 7:00 AM | - | 10:00 PM |
| <b>Sat</b> | 7:00 AM | - | 10:00 PM |

**ACE CASH EXPRESS #4178**

CheckFreePay Payment Center  
785 E. SHAW  
FRESNO, CA 93710  
Phone: (559) 221-5544  
Distance: 8.89 miles

**🕒 Lobby Hours**

|            |          |   |         |
|------------|----------|---|---------|
| <b>Sun</b> | 11:00 AM | - | 4:00 PM |
| <b>Mon</b> | 9:00 AM  | - | 7:00 PM |
| <b>Tue</b> | 9:00 AM  | - | 7:00 PM |
| <b>Wed</b> | 9:00 AM  | - | 7:00 PM |
| <b>Thu</b> | 9:00 AM  | - | 7:00 PM |
| <b>Fri</b> | 9:00 AM  | - | 8:00 PM |
| <b>Sat</b> | 9:00 AM  | - | 5:00 PM |

**CALIFORNIA CHECK CASHING STORES  
# 30122**

CheckFreePay Payment Center  
707 SHAW AVE.  
CLOVIS, CA 93612  
Phone: (559) 297-6700  
Distance: 8.92 miles

**🕒 Lobby Hours**

|            |          |   |          |
|------------|----------|---|----------|
| <b>Sun</b> | 12:00 AM | - | 12:00 AM |
| <b>Mon</b> | 9:00 AM  | - | 7:00 PM  |
| <b>Tue</b> | 9:00 AM  | - | 7:00 PM  |
| <b>Wed</b> | 9:00 AM  | - | 7:00 PM  |

|            |         |   |         |
|------------|---------|---|---------|
| <b>Thu</b> | 9:00 AM | - | 7:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Fri</b> | 9:00 AM | - | 7:00 PM |
|------------|---------|---|---------|

|            |          |   |         |
|------------|----------|---|---------|
| <b>Sat</b> | 10:00 AM | - | 4:00 PM |
|------------|----------|---|---------|

**WAL-MART STORES, INC #5633**

CheckFreePay Payment Center

1830 SHAW AVE

CLOVIS, CA 93611

Phone: (559) 862-2718

Distance: 9.00 miles

## 🕒 Lobby Hours

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Mon</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Tue</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Wed</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Thu</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Fri</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sat</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

**WAL-MART STORES, INC #01882**

CheckFreePay Payment Center

3400 FLORAL AVENUE

SELMA, CA 93662

Phone: (559) 891-7190

Distance: 9.11 miles

## 🕒 Lobby Hours

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Mon</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Tue</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Wed</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Thu</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Fri</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sat</b> | 8:00 AM | - | 9:00 PM |
|------------|---------|---|---------|

**UNITED MARKET-SELMA**

CheckFreePay Payment Center

3736 MCCALL AVE

SELMA, CA 93662

Phone: (559) 891-7700

Distance: 9.42 miles

## 🕒 Lobby Hours

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sun</b> | 7:00 AM | - | 9:30 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Mon</b> | 7:00 AM | - | 9:30 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Tue</b> | 7:00 AM | - | 9:30 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Wed</b> | 7:00 AM | - | 9:30 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Thu</b> | 7:00 AM | - | 9:30 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Fri</b> | 7:00 AM | - | 9:30 PM |
|------------|---------|---|---------|

|            |         |   |         |
|------------|---------|---|---------|
| <b>Sat</b> | 7:00 AM | - | 9:30 PM |
|------------|---------|---|---------|

**Kings Basin Coordination  
SGMA Annual Report (2024)  
Data Request**

Please fill out the tables below:

|                     |  |
|---------------------|--|
| <b>Agency:</b>      | Malaga   |
| <b>GSA:</b>         | North Kings GSA  |
| <b>Prepared by:</b> | Robert Herrero   |
| <b>Email:</b>       | <a href="mailto:rherrero@malagacwd.org">rherrero@malagacwd.org</a> |

Please contact Owen Kubit at Provost & Pritchard to submit form or if you have any questions (okubit@ppeng.com or 559-449-2700)

Please report all data in AF for the 2024 water year (Oct 2023 to Sept 2024)

| <b>AGENCY GROUNDWATER PUMPING</b>  |         |       |
|--|---------|-------|
| Description  | WY 2024 | Notes |
| Groundwater Pumping  | 3,933   |       |
| Notes: Excludes private groundwater pumping in the agency boundaries   |         |       |
| <b>SURFACE WATER DIVERSIONS</b>  |         |       |
| Description  | WY 2024 | Notes |
| Kings River  | 0       |       |
| CVP  | 0       |       |
| Other:   | 0       |       |
| Other:   | 0       |       |
| Total  | 0       |       |
| <b>INTENTIONAL RECHARGE</b>  |         |       |
| Description  | WY 2024 | Notes |
| Kings River  | 0       |       |
| CVP  | 0       |       |
| Other:   | 0       |       |
| Other:   | 0       |       |
| Total  | 0       |       |
| Notes: Only includes intentional recharge. Does not include incidental canal seepage, stormwater recharge, effluent recharge, etc. |         |       |
| <b>SURFACE WATER TREATMENT</b>   |         |       |
| Description  | WY 2024 | Notes |
| Kings River  | 0       |       |
| CVP  | 0       |       |
| Other:   | 0       |       |
| Total  | 0       |       |
| <b>RECYCLED WATER USE</b>  |         |       |
| Description  | WY 2024 | Notes |
| Recycled Water Use   | 0       |       |



**item 5.d.**

Malaga County Water District

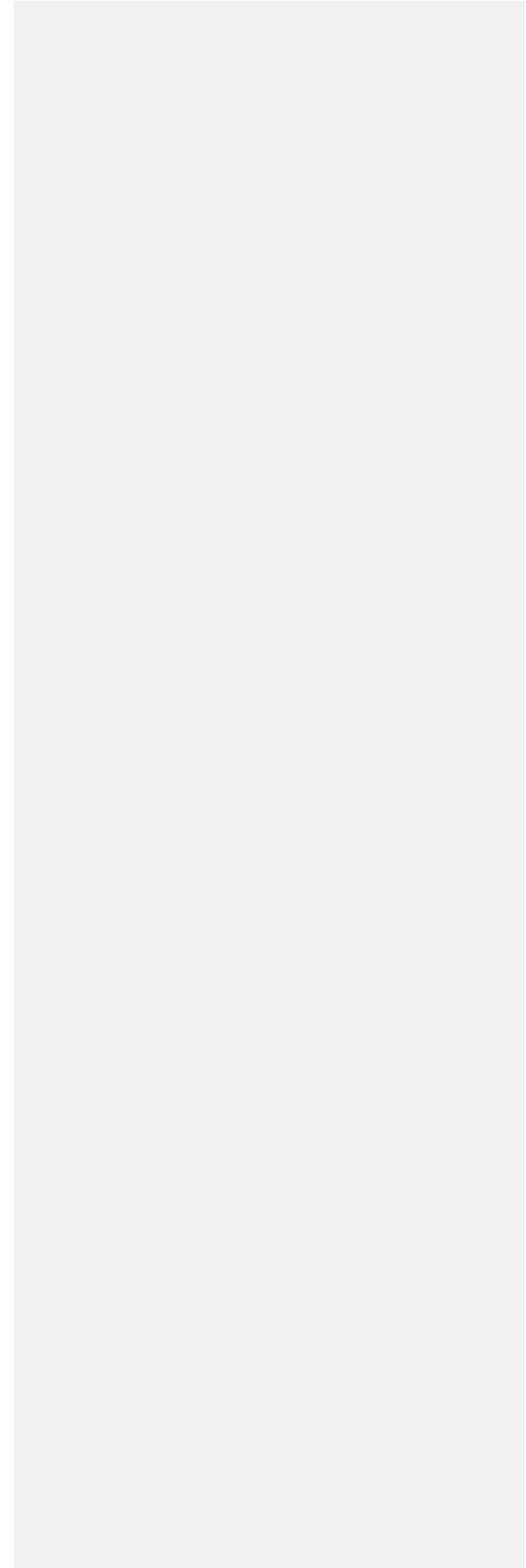
# Sewer System Management Plan Update

December 2024

Prepared for:  
Malaga County Water District

Prepared by:  
Provost & Pritchard Consulting Group  
455 W. Fir Ave, Clovis, CA 93619

**PROVOST &  
PRITCHARD**



## SEWER SYSTEM MANAGEMENT PLAN

MALAGA COUNTY WATER DISTRICT

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**Report Prepared for:**  
**Malaga County Water District**  
3580 S. Frank St.  
Fresno, CA 93725

**Contact:**  
**Board of Directors**  
(559) 485-7353

**Report Prepared by:**  
**Provost & Pritchard Consulting Group**

**Contact:**  
Michael Taylor, Project Manager  
Maija Madec, District Engineer  
(559) 449-2700

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**SEWER SYSTEM MANAGEMENT PLAN**

MALAGA COUNTY WATER DISTRICT

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## ABBREVIATIONS / ACRONYMS

|                                    |   |
|------------------------------------|---|
| 2022 SSS Order<br>or General Order | General Order WQ 2022-0103-DWQ                                    |
| AB                                 | Assembly Bill   |
| BAT                                | Best Available Technology   |
| BMP                                | Best Management Practice  |
| BREA                               | Business Risk Exposure Analysis                                   |
| CCTV                               | Closed-Circuit Television   |
| CFR                                | Code of Federal Regulations                                       |
| CIP                                | Capital Improvement Plan or Capital Improvement Program           |
| CM                                 | Corrective Maintenance  |
| CMMS                               | Computerized Maintenance Management System                        |
| CS                                 | Collection System   |
| CWD                                | County Water District   |
| CWEA                               | California Water Environment Association                          |
| DWQ                                | Division of Water Quality   |
| ERP                                | Emergency Response Plan   |
| FID                                | Fresno Irrigation District  |
| FOG                                | Fats, Oils, and Grease  |
| FSE                                | Food Service Establishment  |
| GIS                                | Geographical Information Systems                                  |
| GPS                                | Global Positioning System   |
| I/I                                | Inflow / Infiltration   |
| IERP                               | Integrated Emergency Response Plan                                |
| LRO                                | Legally Responsible Official                                      |
| MCWD                               | Malaga County Water District                                      |
| MRP                                | Monitoring and Reporting Program                                  |
| NOA                                | Notice of Applicability   |
| NPDES                              | National Pollutant Discharge Elimination System                   |
| NRWDP                              | Non Residential Wastewater Discharge Permit                       |
| O&M                                | Operation and Maintenance   |
| OES                                | Office of Emergency Services                                      |
| PM                                 | Preventative Maintenance  |
| PMO                                | Program Management Office   |
| PMP                                | Preventative Maintenance Program                                  |
| R&R                                | Rehabilitation and Replacement                                    |
| RWQCB<br>or Regional Board         | Regional Water Quality Control Board                              |
| SCADA                              | Supervisory Control and Data Acquisition                          |
| SERP                               | Spill Emergency Response Plan                                     |
| SMP                                | Standard Maintenance Procedure                                    |
| SOP                                | Standard Operating Procedure                                      |
| SSO                                | Sanitary Sewer Overflow and any sewer spill or overflow of sewage |

**SEWER SYSTEM MANAGEMENT PLAN**

MALAGA COUNTY WATER DISTRICT

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|       |                                     |
|-------|-------------------------------------|
| SSMP  | Sewer System Management Plan        |
| SWRCB | State Water Resources Control Board |
| WDR   | Waste Discharge Requirements        |
| WWTP  | Wastewater Treatment Plant          |



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**CERTIFICATION**

On behalf of Malaga County Water District, I hereby certify that this Sewer System Management Plan was adopted at a regularly scheduled meeting of the Malaga County Water District Board of Directors held on \_\_\_\_\_, 2025.

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Malaga County Water District

## EXECUTIVE SUMMARY

Malaga County Water District (MCWD) is required to comply with the State Water Resources Control Board Order No. WQ 2022-0103-DWQ. The purpose of the Order is to require agencies to prepare a plan and schedule for measures to be implemented to prevent sanitary sewer overflows (SSOs), as well as measures to effectively clean up and report SSOs.

To comply with the essence of this Order, MCWD shall:

- Comply with federal and state prohibitions of discharge of sewage to waters of the State, including federal waters of the United States;
- Comply with specifications, and notification, monitoring, reporting and recordkeeping requirements in this General Order that implement the federal Clean Water Act, the California Water Code (Water Code), water quality control plans (including Regional Water Board Basin Plans) and policies;
- Proactively operate and maintain resilient sanitary sewer systems to prevent spills;
- Eliminate discharges of sewage to waters of the State through effective implementation of a Sewer System Management Plan;
- Monitor, track, and analyze spills for ongoing system-specific performance improvements; and
- Report noncompliance with this General Order per reporting requirements.

This Sewer System Management Plan (SSMP) is organized to correspond to the sections of the Order. The SSMP consists of twelve chapters. In general, each chapter begins with a summary of Order requirements, followed by these subsections:

- Compliance Summary – A description of how compliance was achieved;
- Compliance Documents – A listing of source documents that support compliance and the location of these documents; and,
- Roles and Responsibilities – A listing of relevant staff roles and responsibilities.

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## 1 PROHIBITIONS AND PROVISIONS

This chapter describes the sewage discharge prohibitions and thirteen provisions prescribed in the Order.

### 1.1 PROHIBITIONS

To meet the provisions contained in Division 7 of the California Water Code and regulations adopted thereunder, MCWD is required to comply with the following prohibitions:

- Discharge of Sewage from a Sanitary Sewer System;
- Discharge of Sewage to Waters of the State;
- Discharge of Sewage Creating a Nuisance.

In any enforcement action, the Regional Board will consider the efforts of Malaga County Water District (MCWD) to contain, control, and clean up sewage spills from its collection system in accordance with Section 13327 of the California Water Code. MCWD will make every effort to contain sewage spilled from its collection systems and to prevent the sewage from entering storm drains and surface water bodies. MCWD will also make every effort to prevent sewage from discharging from storm drains into flood control channels and open ditches by blocking the storm drainage system and by removing the sewage from the storm drains.

### 1.2 PROVISIONS

The Enrollee must meet the thirteen provisions described in the Order.

The mandatory elements of the SSMP are listed below.

#### **Sewer System Management Plan (SSMP)**

- i) Goals and Introduction
- ii) Description of Organization
- iii) Legal Authority
- iv) Operation and Maintenance Program
- v) Design and Performance Provisions:
- vi) Spill Emergency Response Plan
- vii) Sewer Pipe Blockage Control Program
- viii) System Evaluation and Capacity Assurance Plan
- ix) Monitoring, Measurement, and Program Modifications
- x) SSMP Internal Audits
- xi) Communication Program

## 2 GOALS AND INTRODUCTION

This chapter describes the goals of the SSMP. MCWD is required to comply with the State Water Resources Control Board Order No. WQ 2022-0103-DWQ.

### 2.1 REGULATORY CONTEXT

WDR Order No. 2022-0103-DWQ Attachment D states:

The goal of the SSMP is to provide a plan and schedule to (1) properly manage, operate, and maintain all parts of the Enrollee's sanitary sewer system(s), (2) reduce and prevent spills, and (3) contain and mitigate spills that do occur.

The Plan must include a narrative introduction section that discusses the following items:

- The Plan Introduction section must provide a general description of the local sewer system management program and discuss Plan implementation and updates.
- The Plan Introduction section must include a schedule for the Enrollee to update the Plan, including the schedule for conducting internal audits. The schedule must include milestones for incorporation of activities addressing prevention of sewer spills.
- The Plan Introduction section must provide a description of the Enrollee-owned assets and service area, including but not limited to:
  - Location, including county(ies);
  - Service area boundary;
  - Population and community served;
  - System size, including total length in miles, length of gravity mainlines, length of pressurized (force) mains, and number of pump stations and siphons;
  - Structures diverting stormwater to the sewer system;
  - Data management systems;
  - Sewer system ownership and operation responsibilities between Enrollee and Private entities for upper and lower sewer laterals;
  - Estimated number or percent of residential, commercial, and industrial service connections; and
  - Unique service boundary conditions and challenge(s).

Additionally, the Plan Introduction section must provide reference to the Enrollee's up-to-date map of its sanitary sewer system, as required in Element 4.

### 2.2 PURPOSE

The purpose of the Order is to prevent SSOs. MCWD is required to prepare and maintain the SSMP to support this purpose.

MCWD shall properly fund, manage, operate and maintain, with adequately trained staff and/or contractors possessing adequate knowledge skills and abilities as demonstrated through a validated program at all times, all parts of the sewage collection system owned and/or operated by MCWD.

## CHAPTER TWO

### 2.3 GOALS

The goal of the SSMP is to provide a plan and schedule to properly manage, operate, and maintain all parts of the sanitary sewer system. This will help reduce and prevent SSOs, as well as mitigate any SSOs that do occur.

As required by the SWRCB, a copy of the Order is maintained at appropriate locations (as discussed in Section E of the Order) and is available to sanitary sewer system operating and maintenance personnel at all times. A copy of the Order and the Monitoring and Reporting Program are included as **Appendix A** of this SSMP. Pursuant to California Water Code Section 13267(b), MCWD will also comply with the SSO “Monitoring and Reporting Program No. 2022-0103” (Monitoring and Reporting Program) and all future revisions, included by reference in the Order.

### 2.4 SEWER SYSTEM MANAGEMENT PLAN UPDATE SCHEDULE

The MCWD enrolled in the original 2006 Sanitary Sewer System General Order, 2006-0003-DWQ. The initial Sewer System Management Plan is dated April 8, 2010. The MCWD performed audits of the SSMP every two (2) years. The State Water Resources Control Board confirmed the start date of coverage under the 2022 SSS General Order, WQ 2022-0103-DWQ, effective June 5, 2023.

The 2022 SSS Order, in Section 5.5 and Attachment E1, Section 3.11, now requires Plan updates every six years after the required due date of the Enrollee’s last Plan Update. Per Section 5.4 and Attachment E1, Section 3.10 of the 2022 SSS Order, the Audit Report is due within six months after the end of the required 3-year internal audit period. The MCWD Plan Update and Internal Audit Schedule is presented below.

Table 2-1: SSMP Update and Internal Audit Schedule

| SSMP Update and Internal Audit Schedule                                   |                     |   |
|---|---------------------|---|
| SSMP Update Dates and Revision Number                                     | SSMP Plan Update    | Internal Audit Dates                                |
| SSMP Update adopted <b>January 14, 2025</b> to comply with 2022 SSS Order | <b>January 2025</b> |   |
| <b>Internal Audit required from previous Order January 2023</b>           |                     | January 15, 2026<br>Submit to CIWQS by July 1, 2026 |
| <b>Internal Audit</b>   |                     | January 15, 2029<br>Submit to CIWQS by July 1, 2029 |
| <b>SSMP Update</b>  | <b>January 2031</b> |   |
| <b>Internal Audit</b>   |                     | January 15, 2032<br>Submit to CIWQS by July 1, 2032 |

## CHAPTER TWO

|                |              |  |
|----------------|--------------|--|
| Internal Audit |              | January 15, 2035<br>Submit to CIWQS by<br>July 1, 2035 |
| SSMP Update    | January 2037 |  |

MCWD has prepared this SSMP to ensure full compliance with the Order. This SSMP provides a description of how MCWD complies with the various provisions of the Order and provides references to supporting documents. Some support materials, such as large format drawings, relational databases, and voluminous documents may not be physically included in the SSMP. In these cases, a reference will be provided within the SSMP that indicates the type, owner, and location of these support materials.

### 2.5 SEWER SYSTEM ASSET OVERVIEW

The overview of the equipment for the system is included in **Appendix B**.

The collection system assets are summarized in Table 2-2.

Table 2-2: Collection System Assets

| MCWD Collection System Assets  |  |
|--|--|
| Asset Description  | Details  |
| Service Area (acres)   | 1,667.68 acres   |
| Total System Length (feet)   | 81,615   |
| Total Gravity Main Length (feet)   | 81,615   |
| Total Force Main Length (feet)   | 0  |
| Total Lateral Length (feet)  | unknown  |
| Number of Sewer Manholes   | 205  |
| Number of Sewer Cleanouts  | 0  |
| Number of Lift or Pump Stations  | 3  |
| Number of Stormwater diversion structures to Sewer Collection System   | Zero (0)   |
| Data Management System(s)  | _____  |
| Percentage of Residential, Commercial, and Industrial, Connections   | 100%   |
| Sewer system ownership and operation responsibilities between Enrollee and Private entities for upper and lower sewer laterals | The MCWD is not legally responsible for laterals from private property |
| Unique service boundary conditions and challenges  | State Route 99 crosses through the middle of the sewer system.         |

## 3 DESCRIPTION OF ORGANIZATION

This chapter describes MCWD's organization and chain of communication.

### 3.1 RESPONSIBLE OR AUTHORIZED REPRESENTATIVE

The Order requires that the SSMP identify the name of the responsible or authorized representative as described in Section J of the Order. The Order also requires that the SSMP identify the names and telephone numbers for management, administrative, and maintenance positions responsible for implementing specific measures in the SSMP program. The SSMP must identify lines of authority through an organization chart or similar document with a narrative explanation.

WDR Order No. 2022-0103-DWQ Attachment D states:

The Plan must identify organizational staffing responsible and integral for implementing the local SSMP through an organization chart or similar narrative documentation that includes:

- The name of the LRO as required in Section 5.1 (Designation of a Legally Responsible Official) of this Order.
- The position titles, telephone numbers, and email addresses for management, administrative, and maintenance positions responsible for implementing specific SSMP elements.
- Organizational lines of authority; and
- Chain of communication for reporting spills from receipt of complaint or other information, including the person responsible for reporting spills to the State and Regional Water Boards and other agencies, as application. (For example, county health officer, county environmental health agency, and State Office of Emergency Services).

#### 3.1.1 COMPLIANCE SUMMARY.

The positions described provide sufficient staffing to operate the sewer system on a sustainable basis, and to comply with all requirements of this Order. The District Board governs the District through the District Manager, who directs the District staff. The District Manager also coordinates the actions of the District with the consultants.

#### 3.1.2 COMPLIANCE DOCUMENTS.

The MCWD organization chart meets the Order requirements for this section. A copy of the MCWD organization chart is included in **Appendix C**. The organization chart includes the administrative and maintenance positions (and lines of authority) responsible for implementing SSMP program measures.

#### 3.1.3 ROLES AND RESPONSIBILITIES.

Primary responsibility for the day-to-day management and O&M of the collection facility assets resides with the District Manager.



3.2 LEGALLY RESPONSIBLE OFFICIAL (LRO)

The current Legally Responsible Official(s) designated in CIWQS is listed in Table 3-1.

Table 3-1: Designated Legally Responsible Official

| Designated Legally Responsible Official |                     |                               |                    |
|---|---------------------|-------------------------------|--------------------|
| Name                                    | Title               | CIWQS Relationship Start Date | CIWQS Party Number |
| Burt Siverling                          | WWTF Chief Operator |                               |                    |

3.3 PLAN IMPLEMENTATION

The position titles, names, phone numbers and e-mails of management, administrative, and maintenance Staff who are responsible for implementing specific elements of the SSMP are located in Table 3-2 below along with their specific responsibilities.

Table 3-2: Staff and Contractor Plan Element Responsibilities and Contact Information

| Staff and Contractor Plan Element Responsibilities and Contact Information |  |   |
|--|--|---|
| Position Title and Name  | SSMP Responsibilities  | Contact Information                                       |
| MCWD   |  |   |
| Burt Siverling   | Directs staff in the management of all SSMP Elements. Direct supervision and management of the SSMP. | Phone: (559) 907-4496<br>E-Mail: bsiverling@malagacwd.org |
|  |  |   |
|  |  |   |

Commented [MT1]: I am not sure Burt is directing staff on this

3.2.1 COMPLIANCE SUMMARY.

MCWD's chain of communication for reporting SSOs can be summarized by the following: The Sewer Collection System Operator reports SSOs to the Field Manager. The Field Manager then reports SSOs to the RWQCB and any other appropriate entities. The following agencies are to be notified if there is a potential exposure to SSO pollutants:

- Fresno Metropolitan Flood Control District (FMFCD) (559) 456-3292
- Fresno Irrigation District (FID) (559) 233-7161
- County of Fresno (559) 262-4107
- Regional Water Quality Control Board (RWQCB) (559) 445-5116

MCWD's chain of communication for reporting SSOs is described in detail in the MCWD Sewer Spill Response Plan.

Commented [MM2]: Spill Response Plan (Appendix G)?

Commented [MT3R2]: Yes I think overflow has been replaced with Spill in most documents in the Appendix

## CHAPTER THREE

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### 3.3.2 COMPLIANCE DOCUMENTS.

The MCWD Sewer Spill Response Plan meets the Order requirements for this section. A copy of the MCWD Sewer Spill Response Plan is included in **Appendix G**.

### 3.3.3 ROLES AND RESPONSIBILITIES.

The roles and responsibilities of each position are described in detail in the MCWD Sewer Spill Response Plan.

## 4 LEGAL AUTHORITY

This chapter describes the legal authority to implement the SSMP plans and procedures.

WDR Order No. 2022-0103-DWQ Attachment D states:

In accordance with the 2022 SSS Order, the Plan must include copies or an electronic link to the Enrollee's current sewer system use ordinances, service agreements and/or other legally binding procedures to demonstrate the Enrollee possesses the necessary legal authority to:

- Prevent illicit discharges into its sanitary sewer system from inflow and infiltration (I&I); unauthorized stormwater; chemical dumping; unauthorized debris; roots; fats, oils, and grease; and trash, including rags and other debris that may cause blockages.
- Collaborate with storm sewer agencies to coordinate emergency spill responses, ensure access to storm sewer systems during spill events, and prevent unintentional cross connections of sanitary sewer infrastructure to storm sewer infrastructure.
- Require that sewer system components and connections be properly designed and constructed; Ensure access for maintenance, inspection, and/or repairs for portions of the service lateral owned and/or operated by the Enrollee.
- Enforce any violation of its sewer ordinances, service agreements, or other legally binding procedures; and
- Obtain easement accessibility agreements for locations which require sewer system operations and maintenance as applicable.

### 4.1.1 COMPLIANCE SUMMARY.

This SSMP complies with the Order requirements for legal authority to implement the SSMP plans and procedures under the MCWD Sewer Use Ordinance No. 2013-1.

The prevention of illicit discharges into the MCWD sanitary sewer system is achieved through the requirements set forth under "Title 3, Chapter 1: General Provisions, Chapter 3: Building Sewers, Lateral Sewers and Connections, Chapter 4: Public Sewer Construction, Chapter 5: Use of Public Sewers" and "Chapter 6: Permit Issuance" of the Sewer Use Ordinance.

The design and construction of new lateral connections and bypass piping facilities is legally enforced through MCWD's connection permit program. MCWD issues permits to property owners and/or tenants of property owners. Approved design and construction standards are maintained at the District office. Inspection and testing of new system connections is governed by the permit and related construction standards. Reference is made to "Chapter 3: Building Sewers, Lateral Sewers and Connections" and "Chapter 4: Public Sewer Construction" of Title 3 of the MCWD Sewer Use Ordinance.

The ability to ensure access for maintenance, inspection, or repairs for portions of the lateral owned or maintained by the Public Agency is achieved through "Chapter 3: Building Sewers,

## CHAPTER FOUR

Lateral Sewers and Connections, Chapter 8: Enforcement” and Chapter 9: Administrative Citations” of Title 1of the MCWD Sewer Use Ordinance.

The discharge of fats, oils, grease and other debris that may cause blockages is limited by the contents of “Chapter 5: Use of Public Sewers” of Title 3 of the MCWD Sewer Use Ordinance.

The actions to enforce any violation of the MCWD sewer ordinances are defined through “Chapter 8: Enforcement” of the MCWD Sewer Use Ordinance.

### 4.1.2 COMPLIANCE DOCUMENTS.

The legal authority for enacting the SSMP programs and policies are included in the following documents:

- MCWD Sewer Use Ordinance (**Appendix D**).

### 4.1.3 ROLES AND RESPONSIBILITIES.

The roles and responsibilities for enforcement of the legal authority to enact the SSMP programs and policies are derived from acts of MCWD’s governing Board. Interpretation of the enabling state legislation giving authority to MCWD is provided by MCWD General Counsel.

## 5 OPERATION AND MAINTENANCE PROGRAM

This chapter describes MCWD's measures and activities with regards to operations and maintenance, management of engineering data, capacity assurance, training programs, and communication programs.

### 5.1 ENGINEERING DATA MANAGEMENT

WDR Order No. 2022-0103-DWQ Attachment D states:

The Plan must include the items listed below that are appropriate and applicable to the Enrollee's system.

- An up-to-date map(s) of the sanitary sewer system, and procedures for maintaining and providing SWRCB and RWQCB staff access to the map(s). The map(s) must show gravity line segments and manholes, pumping facilities, pressure pipes and valves, and applicable stormwater conveyance facilities within the sewer system service area boundaries.
- A scheduling system and a data collection system for preventive operation and maintenance activities conducted by staff and contractors. The scheduling system must include:
  - Inspection and maintenance activities;
  - Higher-frequency inspections and maintenance of known problem areas, including areas with tree root problems;
  - Regular visual and closed-circuit television (CCTV) inspections of manholes and sewer pipes.

The data collection system must document data from system inspection and maintenance activities, including system areas/components prone to root-intrusion potentially resulting in system backup and/or failure.

- In-house and external training provided on a regular basis for sanitary sewer system operations and maintenance staff and contractors. The training must cover:
  - The requirements of the 2022 SSS Order;
  - The Enrollee's Spill Emergency Response Plan (SERP) procedures and practice drills;
  - Skilled estimation of spill volume for field operators; and
  - Electronic CIWQS reporting procedures for staff submitting data.
- An inventory of sewer system equipment, including the identification of critical replacement and spare parts.

#### 5.1.1 COMPLIANCE SUMMARY.

MCWD maintains a map of the sanitary sewer system.

## CHAPTER FIVE

The Fresno Metropolitan Flood Control District owns and operates storm water facilities in the MCWD area. A map of these facilities is available at the following website:  
<https://www.arcgis.com/apps/webappviewer/index.html?id=5ac65186b1794949a1fda62ca7734986>

### 5.1.2 COMPLIANCE DOCUMENTS.

Documents which support compliance of this section include the following:

- MCWD Sewer System Maps (**Appendix F**)

### 5.1.3 ROLES AND RESPONSIBILITIES.

The District's contract engineer is responsible for the collection and maintenance of MCWD's collection system maps as directed by the Board of Directors.

## 5.2 PREVENTATIVE OPERATION AND MAINTENANCE ACTIVITIES

The Order requires the SSMP to describe routine preventative operation and maintenance activities by staff and contractors; including a system for scheduling regular maintenance and cleaning of the sanitary sewer system with more frequent cleaning and maintenance targeted at known problem areas. The Preventative Maintenance (PM) program should have a system to document scheduled and conducted activities, such as work orders.

The three Lift Stations owned by MCWD do not have an alarm system. Monitoring is reliant upon physical inspection.

### 5.2.1 COMPLIANCE SUMMARY.

MCWD has a preventative maintenance plan already in place. The following is a list of preventative maintenance tasks that shall be completed as stated:

- Open and inspect all sanitary sewer manholes (as specified on the "Malaga CWD Sewage System Checklist" in **Appendix H**)
- Inspect all sanitary sewer lift stations (as specified on the "Malaga CWD Sewage System Checklist" in **Appendix H**)
- Flush sanitary sewer pipelines crossing under State Route 99

The Malaga CWD Sewage System Checklist (**Appendix H**) shall be completed whenever an inspection is performed. If anything is discovered during the inspection, the time and date inspected as well as a description of what was found during the inspection shall be recorded in an inspection report (**Appendix H**) and filed with all other inspection reports at the MCWD Office.

## CHAPTER FIVE

### 5.2.2 COMPLIANCE DOCUMENTS.

The documents supporting compliance with the requirements for this section include the following:

- Inspection Report Form (**Appendix H**)
- Malaga CWD Sewage System Checklist (**Appendix H**)
- O&M Manuals (Maintained at MCWD)

### 5.2.3 ROLES AND RESPONSIBILITIES.

The District Manager is responsible for identifying the various tasks required for proper inspection and maintenance above and beyond the list in section 5.2.1. The District Manager is also responsible for assigning work to the appropriate staff to complete the identified inspection and maintenance tasks. The field staff that actually performs the inspection or maintenance task is responsible for correctly documenting the work that was done.

## 5.3 REHABILITATION & REPLACEMENT

MCWD must develop a rehabilitation and replacement plan to identify and prioritize system deficiencies and implement short-term and long-term rehabilitation actions to address each deficiency. The program should include regular visual and CCTV inspections of manholes and sewer pipes, and a system for ranking the condition of sewer pipes and scheduling rehabilitation. Rehabilitation and replacement should focus on sewer pipes that are at risk of collapse or prone to more frequent blockages due to pipe defects. Finally, the rehabilitation and replacement plan should include a capital improvement plan that addresses proper management and protection of the infrastructure assets. The plan shall include a time schedule for implementing the short- and long-term plans, plus a schedule for developing the funds needed for the capital improvement plan.

### 5.3.1 COMPLIANCE SUMMARY.

A description of the on-going inspection that will take place to identify structural deficiencies in the collection system is contained in Section 5.2.1. The MCWD Capital Facilities Plan includes a financial plan that properly funds the rehabilitation and replacement of infrastructure assets.

### 5.3.2 COMPLIANCE DOCUMENTS.

The documents supporting compliance with the requirements for this section include the following:

- Draft Capital Facilities Plan

**Commented [MM4]:** Included in the Appendix?

**Commented [MT5R4]:** I am not sure if we want to include or not. Leaning toward not.

## CHAPTER FIVE

### 5.3.3 ROLES AND RESPONSIBILITIES.

The District's contract engineer is responsible for updating the Capital Facilities Plan as directed by the Board of Directors.

## 5.4 Training Program

MCWD must provide training on a regular basis for staff in sanitary sewer system operations, maintenance, and require contractors to be appropriately trained.

### 5.4.1 COMPLIANCE SUMMARY.

MCWD's staff currently participates in the CWEA certification program for collection workers, Grades I through IV. MCWD requires all contractors to be appropriately trained. MCWD provides training to employees as needed.

### 5.4.2 COMPLIANCE DOCUMENTS.

There are no compliance documents for this section.

### 5.4.3 ROLES AND RESPONSIBILITIES.

The District Manager is responsible for maintaining and updating all MCWD employee training records for staff in collection systems management operations, maintenance, and SSO reporting and monitoring.

**Commented [MM6]:** Referred to as District Manager in previous sections.

## 5.5 Equipment & Replacement Parts

MCWD must provide equipment and replacement part inventories, including identification of critical replacement parts. An equipment inventory is included in **Appendix B**.

### 5.5.1 COMPLIANCE SUMMARY.

MCWD has a list of parts suppliers that they contact when they need spare parts. The facilities that the District maintains are limited to sewer pipelines, manholes and lift stations. Keeping an inventory of spare parts for these types of facilities would be both impractical and unnecessary.

### 5.5.2 COMPLIANCE DOCUMENTS.

There are no compliance documents for this section.

### 5.5.3 ROLES AND RESPONSIBILITIES.

The District Manager is responsible for acquiring equipment and replacement parts as necessary to properly maintain District facilities.



## 6 DESIGN AND PERFORMANCE PROVISIONS

This chapter references the design and construction standards & specifications for new sewer systems, pump stations, and other appurtenances, and for the rehabilitation and repair of existing sewer systems. Also included are the procedures and standards for the inspection and testing of these facilities.

WDR Order No. 2022-0103-DWQ Attachment D states:

The Plan must include the following items as appropriate and applicable to the Plan:

- Updated design criteria, and construction standards and specifications, for the construction, installation, repair, and rehabilitation of existing and proposed system infrastructure components, including but not limited to pipelines, pump stations, and other system appurtenances. If existing design criteria and construction standards are deficient to address the necessary component-specific hydraulic capacity as specified in Element 8 (System Evaluation, Capacity Assurance and Capital Improvements) of this Plan, the procedures must include component-specific evaluation of the design criteria.
- Procedures, and standards for the inspection and testing of newly constructed, newly installed, repaired, and rehabilitated system pipelines, pumps, and other equipment and appurtenances.

### 6.1.1 COMPLIANCE SUMMARY.

Requirements for design, construction, and testing of new and existing (rehabilitated) facilities exist and are available at the MCWD District office.

### 6.1.2 COMPLIANCE DOCUMENTS.

The documents used for design and performance evaluations include the following:

- MCWD Standard Specifications for Public Works Improvements (**Appendix E**)

### 6.1.3 ROLES AND RESPONSIBILITIES.

Staff or Board members at MCWD may propose a change to the design and construction standards. The proposed change is to be submitted to the District Manager for review and a determination of action.

If the District Manager determines a change should be considered, the recommendation is forwarded to the District Engineer for evaluation and subsequent preparation of an update to the Standard Plans and Specifications. The recommended update would be submitted to the Board of Directors for approval at a regularly scheduled Board meeting.

## 6.2 PROCEDURES AND STANDARDS

Inspection and testing requirements for sanitary sewer system components are followed as described by the MCWD Standards and Specifications.

## 7 SPILL EMERGENCY RESPONSE PLAN

This chapter references the overflow emergency response plan that identifies measures to protect public health and the environment. The Order requires that the plan include the following:

- a) Proper notification procedures so that the primary responders and regulatory agencies are informed of all SSOs in a timely manner;
- b) A program to ensure an appropriate response to all overflows;
- c) Procedures to ensure prompt notification to appropriate regulatory agencies and other potentially affected entities (e.g. health agencies, Regional Water Boards, water suppliers, etc.) of all SSOs that potentially affect public health or reach the waters of the State in accordance with the MRP. All SSOs shall be reported in accordance with this MRP, the California Water Code, other State Law, and other applicable Regional Water Board WDRs or NPDES permit requirements. The SSMP should identify the officials who will receive immediate notification;
- d) Procedures to ensure that appropriate staff and contractor personnel are aware of and follow the Emergency Response Plan and are appropriately trained;
- e) Procedures to address emergency operations, such as traffic and crowd control and other necessary response activities; and
- f) A program to ensure that all reasonable steps are taken to contain and prevent the discharge of untreated and partially treated wastewater to waters of the United States and to minimize or correct any adverse impact on the environment resulting from the SSOs, including such accelerated or additional monitoring as may be necessary to determine the nature and impact of the discharge.

### 7.1.1 COMPLIANCE SUMMARY.

MCWD has developed a spill emergency response plan. The spill emergency response plan complies with all the requirements listed above.

### 7.1.2 COMPLIANCE DOCUMENTS.

- A copy of the MCWD Sewer Spill Response Plan is included in **Appendix G**.

### 7.1.3 ROLES AND RESPONSIBILITIES.

The roles and responsibilities of each position are described in detail in the spill emergency response plan.

## 8 SEWER PIPE BLOCKAGE CONTROL PLAN

Malaga County Water District (MCWD) has evaluated its service area and determined that a FOG control program is needed. MCWD has prepared and implemented a FOG source control program to reduce the amount of FOG discharged to the sanitary sewer system. This plan includes the following as appropriate:

- a) An implementation plan and schedule for a public education outreach program that promotes proper disposal of FOG. MCWD requires all non-residential customers to obtain a non-residential wastewater discharge permit (NRWDP) from the District (Ordinance 2013-1). Chapter 6 of the Pretreatment Program (**Appendix M**) addresses FOG requirements within MCWD. Specific Requirements regarding FOG are included with each permit as appropriate. A sample template for the NRWDP is included in the Pretreatment Program;
- b) A plan and schedule for the disposal of FOG generated within the sanitary sewer system service area. This may include a list of acceptable disposal facilities and/or additional facilities needed to adequately dispose of FOG generated within a sanitary sewer system service area;
- c) The legal authority to prohibit discharges to the system and identify measures to prevent SSOs and blockages caused by FOG;
- d) Requirements to install grease removal devices (such as traps or interceptors), design standards for the removal devices, maintenance requirements, BMP requirements, record keeping and reporting requirements. The Uniform Plumbing Code shall be the reference for sizing of interceptors;
- e) Authority to inspect grease producing facilities, enforcement authorities, and whether MCWD has sufficient staff to inspect and enforce the FOG ordinance;
- f) An identification of sanitary sewer system sections subject to FOG blockages and establishment of a cleaning maintenance schedule for each section; and
- g) Development and implementation of source control measures for all sources of FOG discharges to the sanitary sewer system for each section identified in (f) above.

### 8.1.1 COMPLIANCE SUMMARY.

MCWD has developed a plan to distribute information about best management practices (BMP) regarding the prevention of FOG from entering into the sanitary sewer system. Chapter 6 of the Pretreatment Program describes the Fats Oils and Grease Control Program. Attachment G of the Pretreatment Program is the FSE-FOG Evaluation Form and Attachment H of the Pretreatment Program is the Brochure containing Best Management Practices for the District's FOG program. The list of BMPs will also be periodically included as an insert in bills that go out to all the users of the system.

## CHAPTER EIGHT

All FOG generated within the sanitary sewer system service area is disposed of with the local waste hauler.

“Chapter 5: Use of Public Sewers,” of the MCWD Sewer Use Ordinance gives MCWD the legal authority to prohibit illicit discharges of FOG into the sanitary sewer system. The legal authority for MCWD to identify measures to prevent SSOs and blockages caused by FOG is achieved through the requirements set forth in “Chapter 5: Use of Public Sewers and Chapter 6: Permit Issuance” of Title 3 of the MCWD Sewer Use Ordinance.

Specific grease removal device installation and maintenance requirements are built into MCWD’s non-residential waste discharge permit process. Reporting requirements are defined as a part of MCWD’s non-residential waste discharge permit process.

The authority to inspect grease producing facilities is derived from Chapter 5: Use of Public Sewers of the Sewer Use Ordinance. Chapter 5: Use of Public Sewers and Chapter 8: Enforcement of the Sewer Use Ordinance, and Chapter 6 of the Pretreatment Ordinance give MCWD the authority to enforce the requirements set forth to prevent the discharge of FOG into the sanitary sewer system.

The cleaning schedule for sanitary sewer system sections that are subject to FOG blockages can be found in Chapter 5.2 (Operations and Maintenance chapter) of this SSMP.

Through normal review of the sanitary sewer system, the District will identify sections that are subject to FOG blockages and require users to install additional pretreatment facilities to help reduce the amount of FOG being discharged into the system.

The Sewer Use Ordinance and Pretreatment Program are included in the MCWD website.

### 8.1.2 COMPLIANCE DOCUMENTS.

- A copy of the MCWD Sewer Use Ordinance is included in **Appendix D**.
- A copy of the MCWD Pretreatment Ordinance, including FOG program and a template for a Non-residential Waste Discharge Permit is included in **Appendix M**.
- A List of Best Management Practices for Public Education is included in **Appendix I**.

### 8.1.3 ROLES AND RESPONSIBILITIES.

The District Manager is responsible for determining specific requirements for FOG control measures. The MCWD Board is responsible for enforcing the requirements of the MCWD Sewer Use Ordinance and the Non-Residential Waste Discharge Permit.

**8.2 PROHIBITIONS**

The following prohibitions shall apply to all Food Service Establishments (FSEs):

- 1) Introduction of any additives into an FSE's wastewater system for the purpose of emulsifying FOG is prohibited, unless a specific written authorization from the Field Manager is obtained.
- 2) Disposal of waste cooking oil into drainage pipes is prohibited. All waste cooking oils shall be collected and stored properly in receptacles such as barrels or drums for recycling by the FSE.
- 3) Discharge of wastewater from dishwashers to any grease trap or grease interceptor is prohibited.
- 4) Discharge of wastewater with temperatures in excess of 140°F to any FOG control device, including grease traps and grease interceptors, is prohibited.
- 5) The use of biological additives for grease remediation or as a supplement to interceptor maintenance, without prior authorization from the Field Manager, is prohibited.
- 6) Discharge of wastes from toilets, urinals, wash basins, and other fixtures containing fecal materials to sewer lines intended for grease interceptor service is prohibited.
- 7) Discharge of any waste including FOG and solid materials removed from grease interceptors shall be waste hauled periodically as part of the operation and maintenance requirements.

**8.3 RECORD-KEEPING AND REPORTING REQUIREMENTS**

FSEs would be required to keep records and submit or make available for review, the following documents to MCWD, upon request:

- 1) A logbook of grease interceptor or grease trap cleaning and maintenance practices and BMPs implemented.
- 2) Copies of records and manifests of hauled waste FOG or hauled interceptor wastewater.
- 3) Periodic BMP Reports and Grease Interceptor Maintenance Reports as specified in the permit.
- 4) Any required self-monitoring reports or sampling data as specified in the permit.
- 5) Any other information deemed appropriate by the General Manager.

#### 8.4 USE OF GREASE INTERCEPTOR DEPTH AS AN ACTION LEVEL FOR CONTROLLING FOG PASS-THROUGH

For FSEs with grease interceptors, an alternative indicator that can be used to evaluate compliance with the required pretreatment equipment maintenance is by measuring the level of solids and FOG accumulation in the grease interceptors. Excessive levels of FOG and solids accumulation in grease interceptors diminishes removal efficiency, eventually resulting in FOG passing through the equipment and discharged to the sewer. Therefore, establishing an interceptor liquid depth action level will provide another method for controlling FOG discharges. Based on a minimum allowable liquid level established as a performance standard, compliance monitoring and evaluation may be conducted by measuring the sludge height using a sludge judge or an electronic height measuring device to obtain the solid-free liquid level. It is suggested to establish the sludge height performance standard based on the 25% rule which requires that grease interceptors be pumped-in-full when the total accumulation of surface FOG (including floating solids) and settled solids reaches 25% of the grease interceptor's overall liquid depth. This provides an alternative method for controlling the amount of FOG discharge other than actual measurements of effluent concentration. With the use of an interceptor liquid depth action level, compliance can be monitored and enforcement actions, which may include escalation of interceptor maintenance frequency, may be imposed.

#### 8.5 DETERMINING INTERCEPTOR CLEANING FREQUENCY

The cleaning frequency should depend upon the FSEs' type of operation and is, therefore, expected to vary. The frequency for cleaning interceptors is affected by a lot of factors and varies from FSE to FSE. Although frequent grease interceptor cleaning is desirable, a balance between cost and benefit should be maintained. Because this is an important issue for FSEs due to the cost involved, as well as for MCWD as it affects the success of the FOG control program, it is very important to establish a cleaning frequency requirement that is practical and effective. Therefore, this issue must be addressed appropriately. The use of a "one size fits all" cleaning frequency may seem very easy to manage from the regulatory standpoint, but can be either impractical and/or cost prohibitive for some FSEs or too lax for other FSEs. Specifying a cleaning frequency for each FSE that reflects a representative time when cleaning is actually needed is ideal but the determination for establishing frequency may be more involved. The following procedure will be used for establishing required cleaning frequency:

- 1) Grease interceptors should be pumped out (pumped-in-full) and cleaned at a frequency such that the combined FOG and solids accumulation does not exceed 25% of the total liquid depth of the grease interceptor. This is to ensure that the minimum hydraulic retention time and required available volume is maintained to effectively intercept and retain FOG discharged to the sewer system.

- 2) Grease interceptors should be pumped out and cleaned quarterly when the frequency described in (1) has not been established. This standard default cleaning frequency was established based on the most common or typical frequency found to be effective for most FSEs. This frequency is used only for the purpose of establishing a default cleaning frequency initially but will be changed accordingly to reflect a more representative frequency based on actual data. The maintenance frequency shall be adjusted when sufficient data have been obtained to establish an average frequency based on the requirements described in (1) and guidelines in the FOG Control Policies. MCWD may change the maintenance frequency at any time to reflect changes in actual operating conditions in accordance with the FOG Control Policies. Based on the actual generation of FOG from the FSE, the maintenance frequency may increase or decrease.
- 3) FSEs may submit a request to change the maintenance frequency at any time. The FSE has the burden of responsibility to demonstrate that the requested change in frequency reflects actual operating conditions based on the average FOG accumulation over time and meets the requirements described in (1), and that it is in full compliance with the conditions of its permit and the Ordinance. Upon determination by the General Manager that requested revision is justified, the permit will be revised accordingly to reflect the change in maintenance frequency.
- 4) All FSEs with a grease interceptor will be required to maintain their grease interceptor at least every 6 months. Routine inspection to monitor liquid depth to verify the FSE's ability to maintain liquid depth above the action level will serve as a check whether cleaning frequencies previously established are still applicable or need to be re-adjusted.

## 9 SYSTEM EVALUATION, CAPACITY ASSURANCE AND CAPITAL IMPROVEMENTS

MCWD will fulfill the requirements listed in paragraphs a-d below and as appropriate adopt updates to the capital improvements plan. The updated CIP will include the evaluation of key sanitary sewer system elements for dry weather peak flow conditions. The order requires that the plan include the following:

- a) **Evaluation:** Identify actions needed to evaluate those portions of the sanitary sewer system that are experiencing or contributing to an SSO discharge caused by hydraulic deficiency. The evaluation must provide estimates of peak flows (including flows from SSOs that escape from the system) associated with conditions similar to those causing overflow events, estimates of the capacity of key system components, hydraulic deficiencies (including components of the system with limiting capacity) and the major sources that contribute to the peak flows associated with overflow events;
- b) **Design Criteria:** Where design criteria do not exist or are deficient, undertake the evaluation identified in paragraph a to establish appropriate design criteria; and
- c) **Capacity Enhancement Measures:** Identify the steps needed to establish short- and long-term capital improvements to address identified hydraulic deficiencies, including prioritization, alternatives analysis, and schedules. This may include increases in pipe size, I/I reduction programs, increases and redundancy in pumping capacity, and storage facilities. MCWD shall prepare an implementation schedule and shall identify sources of funding for any capital improvements needed.
- d) **Schedule:** MCWD shall develop a schedule of completion dates for all portions of the capital improvements developed in paragraphs a through c above. This schedule shall be reviewed and updated consistent with the SSMP review and update requirements as described in Section D. 14 of SWRCB Order No. 2022-0103-DWQ.

### 9.1 CAPITAL IMPROVEMENT PLAN

The annual operating budget for the sewer system is \$1,669,142. The capital improvement budget is \$2,630 as directed by the MCWD Board of Directors.

#### 9.1.1 COMPLIANCE SUMMARY.

MCWD has a draft CIP that includes the following:

**Evaluation:** The portions of the sanitary sewer collection system that could experience or contribute to an SSO discharge caused by hydraulic deficiency have been identified in the CIP. Included in the evaluation are estimates of peak flows (including flows from SSOs that escape from the system) associated with conditions that could potentially result in an overflow event, estimates of the capacity of key system components,



hydraulic deficiencies (including components of the system with limiting capacity), and the major sources that contribute to the peak flows associated with overflow events.

**Design Criteria:** MCWD has established design criteria to undertake the evaluation described above.

**Capacity Enhancement Measures:** MCWD has established a short- and long-term CIP to address identified sewer system improvements. The CIP includes project cost estimates and project prioritization. Alternatives analysis, implementation schedules, and sources of funding are identified as new hydraulic deficiencies are discovered.

**Schedule:** The CIP is updated by the District's engineer as directed by the Board of Directors. The updates describe any significant changes in proposed actions and/or implementation schedules. MCWD has design standards and guidelines that it enforces to ensure that the sanitary sewer system has adequate capacity at all times. The CIP allows MCWD to identify existing facilities that need to be upgraded to ensure adequate capacity throughout the system.

MCWD is not currently experiencing capacity-related problems. Indications of possible capacity problems identified by District staff are brought to the attention of the General Manager and the District's engineer for further evaluation.

9.1.2 COMPLIANCE DOCUMENTS.

- Summary of identified Capital Facilities Improvements

Commented [MM7]: Where?

9.1.3 ROLES AND RESPONSIBILITIES.

Development of the CIP is the responsibility of the District Engineer as directed by the MCWD Board of Directors.

Commented [MT8R7]: I think an action item will be to prepare such a list as associated with sewer improvements

## 10 MONITORING, MEASUREMENT, AND PROGRAM MODIFICATIONS

The Order requires Malaga County Water District (MCWD) to perform the following tasks:

- a) Maintain relevant information that can be used to establish and prioritize appropriate SSMP activities;
- b) Monitor the implementation and, where appropriate, measure the effectiveness of each element of the SSMP;
- c) Assess the success of the preventative maintenance program;
- d) Update program elements, as appropriate, based on monitoring or performance evaluations; and
- e) Identify and illustrate SSO trends, including: frequency, location, and volume.

### 10.1 COMPLIANCE SUMMARY

MCWD reports and keeps statistics on all SSOs. Once a year, SSO records are reviewed to determine if improvements are needed. Areas of the Sanitary Sewer System that are susceptible to blockages because of hydraulic deficiencies are identified. Projects to correct the hydraulic deficiencies are given priority in the CIP over other projects.

Once a year, MCWD monitors the implementation of all SSMP elements to determine the effectiveness of each SSMP element. The SSMP is then modified to improve its effectiveness.

### 10.2 COMPLIANCE DOCUMENTS

- MCWD Sewer System Management Plan
- Sewer Spill Response Plan, Attachment A, List of Sanitary Sewer Overflows
- Sewer Spill Response Plan, Attachment C, Overflow Report Form
- Regional Water Quality Control Board website: <http://ciwqs.waterboards.ca.gov/>

### 10.3 ROLES AND RESPONSIBILITIES

The District Manager is responsible for completing all SSO monitoring, reporting, record keeping, and updating of program elements.

## 11 INTERNAL AUDITS

As part of the SSMP, MCWD shall conduct periodic internal audits, as appropriate to the size of the system and the number of SSOs. At a minimum, these audits must occur every three years and a report must be prepared and kept on file. This audit shall focus on evaluating the effectiveness of the SSMP and MCWD's compliance with the SSMP requirements identified in Section 5.4 of the Order, also as described in Attachments D and E1 of SWRCB Order No. 2022-0103-DWQ, including identification of any deficiencies in the SSMP and steps to correct them.

### 11.1 COMPLIANCE SUMMARY

MCWD will conduct periodic internal audits at least every three years. The effectiveness of the SSMP will be evaluated to identify any deficiencies and steps to correct them.

### 11.2 COMPLIANCE DOCUMENTS

- MCWD Sewer System Management Plan Internal Audit Summary is included in **Appendix J**.

### 11.3 ROLES AND RESPONSIBILITIES

The Enrollee will conduct an internal audit of its Sewer System Management Plan, and implementation of its Plan, at a minimum frequency of once every three years. The audit shall be conducted for the period after the end of the Enrollee's last required audit period. Within six months after the end of the required 3-year audit period, the Legally Responsible Official (LRO) shall submit an audit report into the online CIWQS Sanitary Sewer System Database per the requirements in Section 3.10 (Sewer System Management Plan Audit Reporting Requirements) of Attachment E1 of the 2022 SSS Order.

Audit reports submitted to the CIWQS Sanitary Sewer System Database will be viewable only to Water Boards staff.

The internal audit shall be appropriately scaled to the size of the system(s) and the number of spills. The Enrollee's sewer system operators must be involved in completing the audit. At minimum, the audit must:

- Evaluate the implementation and effectiveness of the Enrollee's Sewer System Management Plan in preventing spills.
- Evaluate the Enrollee's compliance with this General Order.
- Identify Sewer System Management Plan deficiencies in addressing ongoing spills and discharges to waters of the State; and
- Identify necessary modifications to the Sewer System Management Plan to correct deficiencies.

**CHAPTER ELEVEN**

The Enrollee will submit an audit report that includes:

- Audit findings and recommended corrective actions.
- A statement that sewer system operators’ input on the audit findings has been considered; and
- A proposed schedule for the Enrollee to address the identified deficiencies.

**11.4 INTERNAL AUDITS PLAN**

The District Manager or their designee is responsible for assuring the SSMP Internal Audit is conducted and completed prior to the first SSMP Internal Audit date of January 15, 2026 and continuously on a three-year interval following this date.

Internal audits must be conducted with the participation of the MCWD Staff as outlined in the SSMP Internal Audit procedure below.

When conducting the SSMP Audit, the District Manager must lead the evaluation of the effectiveness of each SSMP Element, evaluate the effectiveness of MCWD spill response, and ensure the SSMP Audit Report is prepared and submitted electronically to the SWRCB CIWQS database six months after completion of the audit or by July 1 of the following year of the audit.

Table 11-1: Internal Audit Schedule, Team, and Findings – Years 2013 – 2033

| Internal Audit Schedule, Team, and Findings – Years 2013 – 2033 |                 |                           |  |
|---|-----------------|---------------------------|--|
| SSMP Audit Date   | Report Due Date | Internal Audit Team Names | Summary of Audit Findings and Corrective Actions |
|   |                 |                           |  |
|   |                 |                           |  |
|   |                 |                           |  |
|   |                 |                           |  |
|   |                 |                           |  |
|   |                 |                           |  |
| 1/15/2026   | 7/1/2026        |                           |  |
| 1/15/2029   | 7/1/2029        |                           |  |
| 1/15/2032   | 7/1/2032        |                           |  |
| 1/15/2035   | 7/1/2035        |                           |  |

The SSMP is a living document, and due to the length of time between internal audits, the District Manager should schedule annual reviews and revisions to specific SSMP Elements and associated supporting documents as appropriate. These reviews and revisions, documented in the Revision Record supporting each Element, will ensure current operational practices and procedures are reflected in the SSMP, and assist in the event of an inspection by the SWRCB, RWQCB, and/or USEPA.

11.5 SSMP INTERNAL AUDIT PROCEDURE

The SSMP Internal Audit is completed using the following procedure:

1. The SSMP Audit team must convene in January prior to the audit due date (see Table 11-1) and the team must include utility operations staff who operate and maintain the sewer lines, lift stations and treatment facilities.
2. The SSMP Audit team’s first task is to gather Plan documents using the SSMP Data & Records Review List, which is provided in **Appendix J**.
3. Evaluate the effectiveness of the MCWD SSMP and compliance with each 2022 SSS Order requirement using the ranking methodology outlined below:

Table 11-2: SSMP Internal Audit Ranking Criteria

| SSMP Internal Audit Ranking Criteria |   |
|--------------------------------------|---|
| Ranking                              | Basis of Ranking                                |
| Full Compliance                      | All Element requirements are satisfied.         |
| Substantial Compliance               | Majority of Element requirements are met.       |
| Partial Compliance                   | Half of the Element requirements are met.       |
| Marginal Compliance                  | Less than half of Element requirements are met. |
| Out of Compliance                    | None of the Element requirements are met.       |

4. Prepare the SSMP Program Audit Report, documenting the interviews and review of documentation supporting the implementation of each SSMP Element, and attach all documents reviewed (or include an example of a document and name location where remainder of documents can be found) and used as evidence of compliance with the 2022 SSS Order. The Audit Report additionally must contain the following information:
  - a. Findings and recommended corrective actions by Element.
  - b. A statement that sewer system operator(s) input on the audit findings has been considered; and
  - c. A proposed schedule for the MCWD to address the identified deficiencies.
5. The SSMP Program Audit Report must be signed and uploaded to CIWQS by a person designated as described in the 2022 SSS Order, Section 5.9 and as outlined in Table 11-1 above.

2022 SSS Order Section 5.9:

The Legally Responsible Official shall electronically certify, on the Enrollee’s behalf, all applications, reports, the Sewer System Management Plan(s) and corresponding updates, and other information submitted electronically into the online CIWQS Sanitary Sewer System Database, as follows:

“I certify under penalty of perjury under the laws of the State of California that the electronically submitted information was prepared under my direction or supervision. Based on my inquiry of the person(s) directly responsible for gathering the information, to the best of my knowledge and belief, the information submitted is true, accurate, and complete, and complies with the Statewide Sanitary Sewer Systems General Order. I am aware that there are significant penalties for submitting false information.”

## 12 COMMUNICATION PROGRAM

MCWD shall communicate on a regular basis with the public on the development, implementation, and performance of its SSMP. The communication system shall provide the public the opportunity to provide input to MCWD as the program is developed and implemented.

Communicating the objectives of the Plan and the importance of sanitary sewer system management practices to the public and specific stakeholders is essential. An informed public can assist and support MCWD by reducing customer caused blockages, which will potentially decrease sewer spills.

WDR Order No. 2022-0103-DWQ Attachment D states:

The Plan must include procedures for the Enrollee to communicate with:

- The public for:
  - Spills and discharges resulting in closures of public areas, or that enter a source of drinking water, and
  - The development, implementation, and update of its Plan, including opportunities for public input to Plan implementation and updates.
- Owners/operators of systems that connect into the Enrollee's system, including satellite systems, for:
  - System operation, maintenance, and capital improvement-related activities.

### 12.1 COMPLIANCE SUMMARY

MCWD will communicate on a regular basis with interested parties on the implementation and performance of this SSMP. The communication program allows interested parties to provide input as the program is developed and implemented. MCWD holds public board meetings to allow input from the public and other interested parties on the development and implementation of the SSMP. The development of the SSMP has been noticed in the board meetings. The County of Fresno, Fresno Irrigation District, Fresno Metropolitan Flood Control District and the public are encouraged to participate in the development of the SSMP and provide input as the program is developed and implemented. The outcome of all audits of the SSMP will be presented at the board meetings, which are open to the public.

### 12.2 COMPLIANCE DOCUMENTS

- Letter informing Fresno County, Fresno Irrigation District and Fresno Metropolitan Flood Control District of the development and implementation of the SSMP

**Commented [MM9]:** Where? Include in the appendix?

**Commented [MT10R9]:** I view them as separate, but we could include in an appendix. I have old letters that we can use to prepare updated letters. I think we are not incorporating the letters or asking the agencies to weigh in.

12.3 ROLES AND RESPONSIBILITIES

MCWD will continue with its commitment to communicate regularly with and allow input from interested parties on the development, implementation, and performance of its SSMP.

12.4 COMMUNICATION PROGRAM

The purpose of the communication program is to educate stakeholders on the effectiveness, importance and implementation of having the SSMP. The following are activities that the MCWD may place into practice to increase awareness and education about the importance of having a properly constructed, maintained, and operated collection system.

Table 12-1: Communication Program Overview

| Communication Program Overview       |            |              |                |      |      |      |
|--------------------------------------|------------|--------------|----------------|------|------|------|
| Activity                             | Frequency  | Stakeholders | Year Completed |      |      |      |
|                                      |            |              | 2025           | 2026 | 2027 | 2028 |
| Malaga County Water District website | Year-Round | All          | X              |      |      |      |
|                                      |            |              |                |      |      |      |
|                                      |            |              |                |      |      |      |
|                                      |            |              |                |      |      |      |
|                                      |            |              |                |      |      |      |

12.5 COMMUNICATION PROGRAM DETAILS

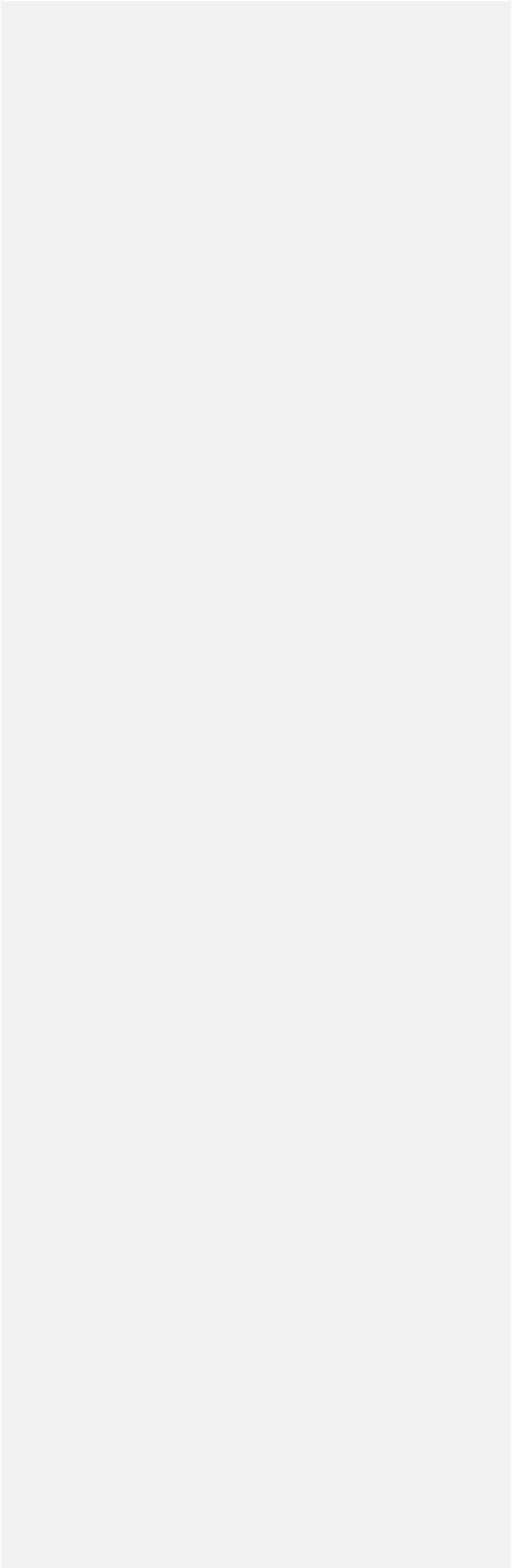
12.5.1 MCWD WEBSITE

Information posted on the MCWD website will include links to the SSMP.  
<https://www.malagacwd.org/>

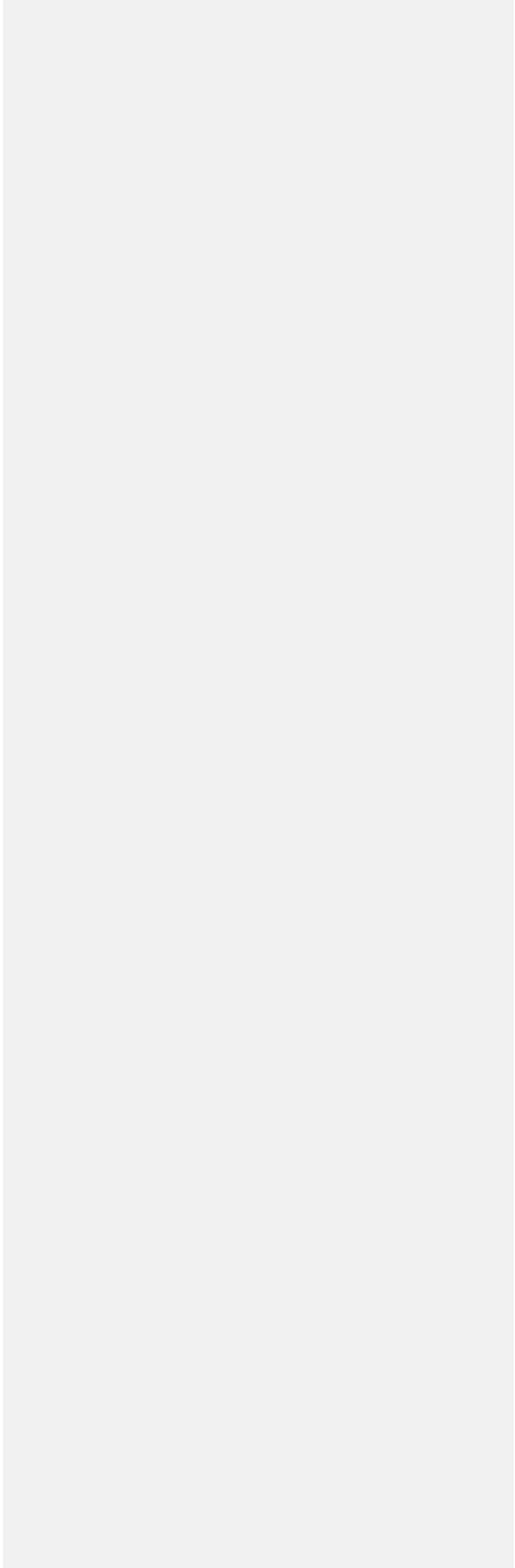
Appendix A – SWRCB Order No. WQ 2022-0103-DWQ (includes Monitoring Program)



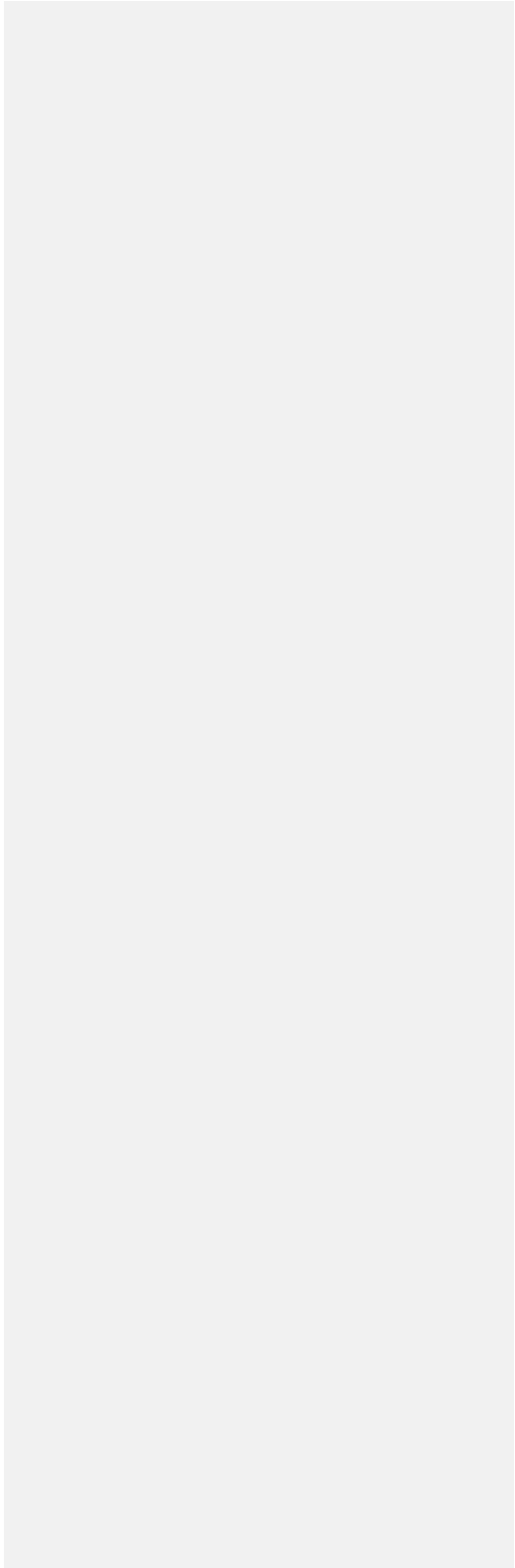
Appendix B – Equipment Inventory



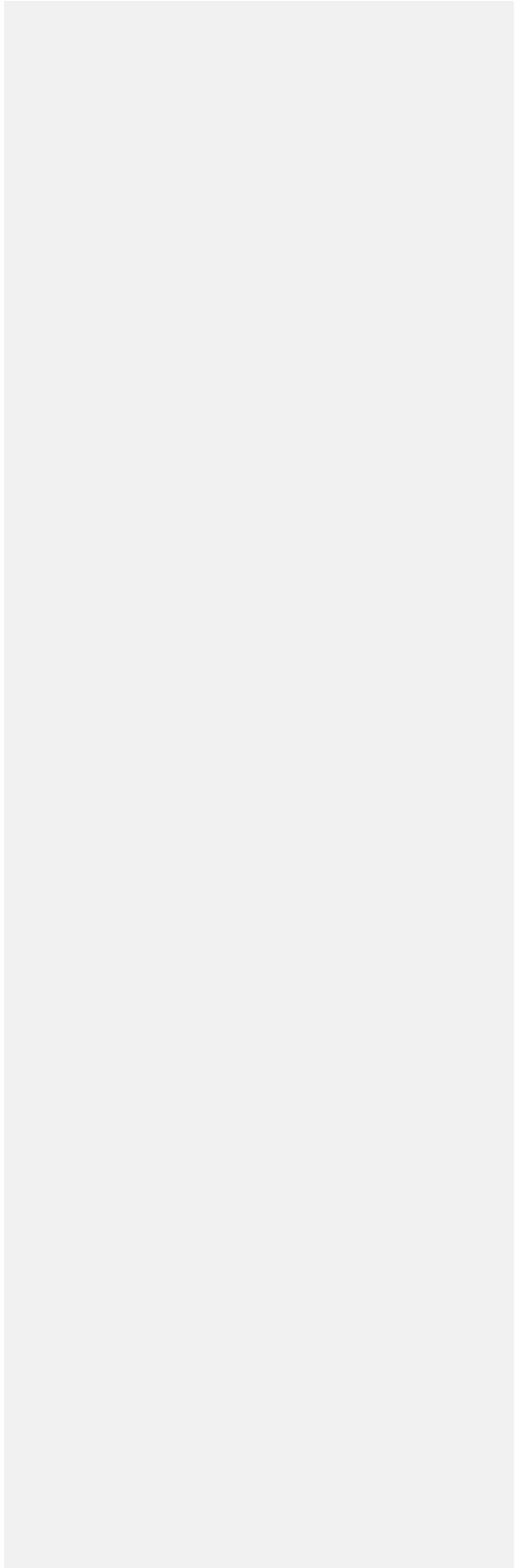
Appendix C – MCWD Organization Chart



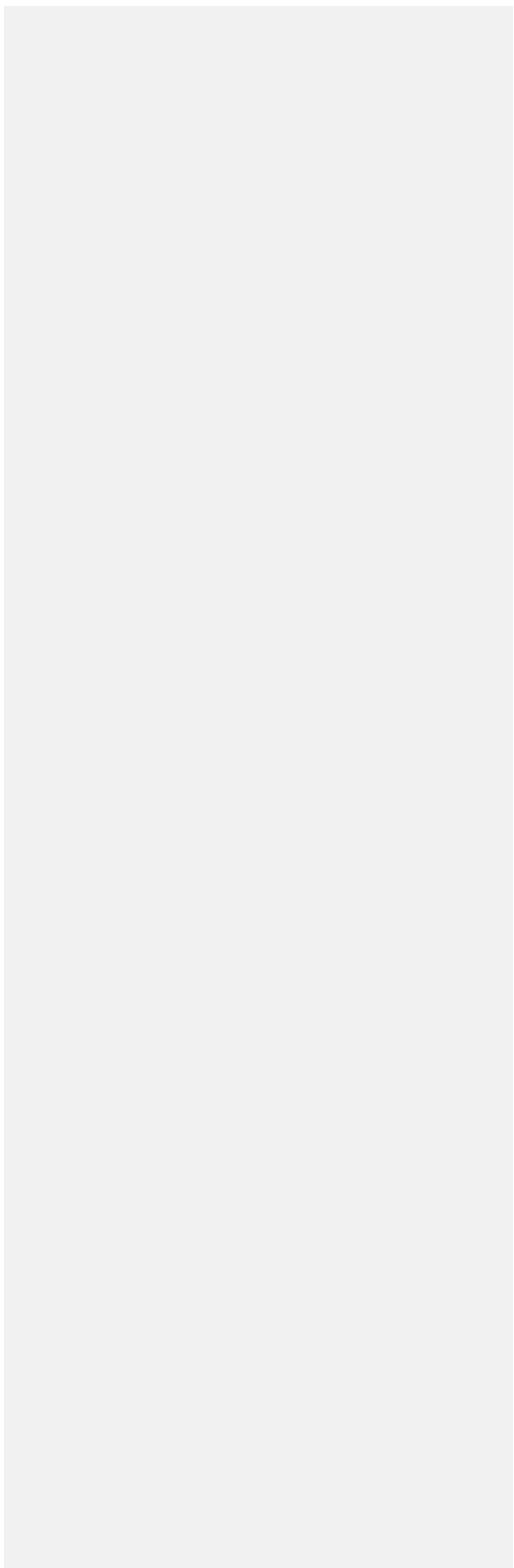
Appendix D - MCWD Sewer Use Ordinance



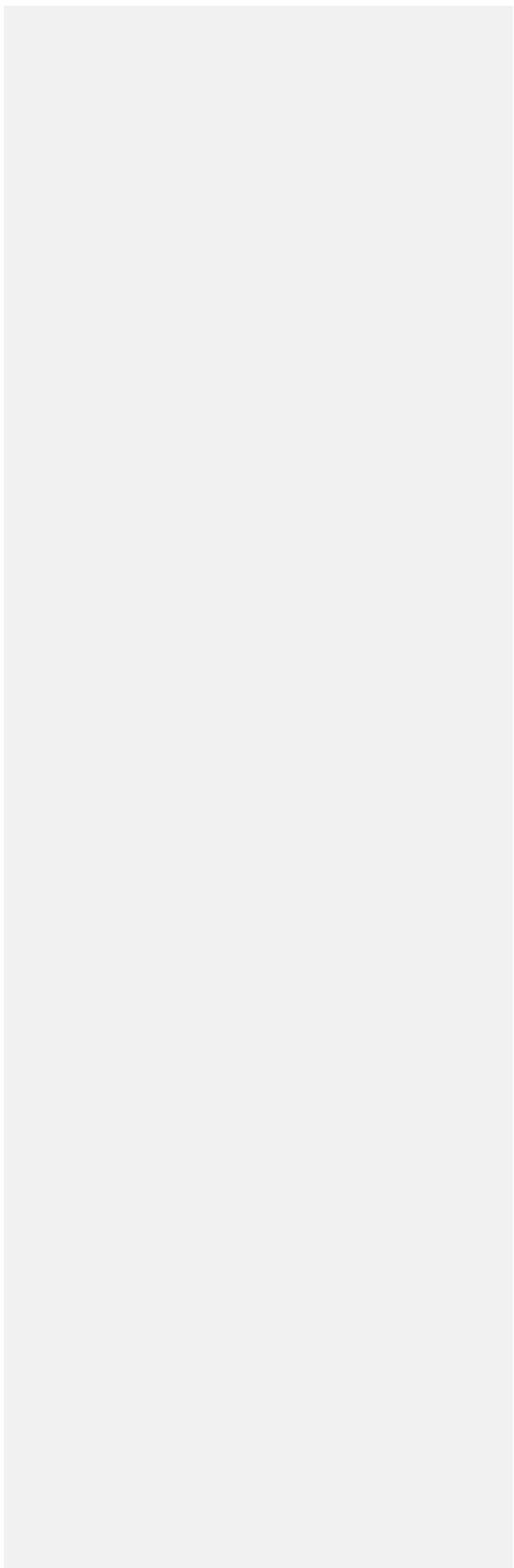
Appendix E – MCWD Standard Specifications for Public Works



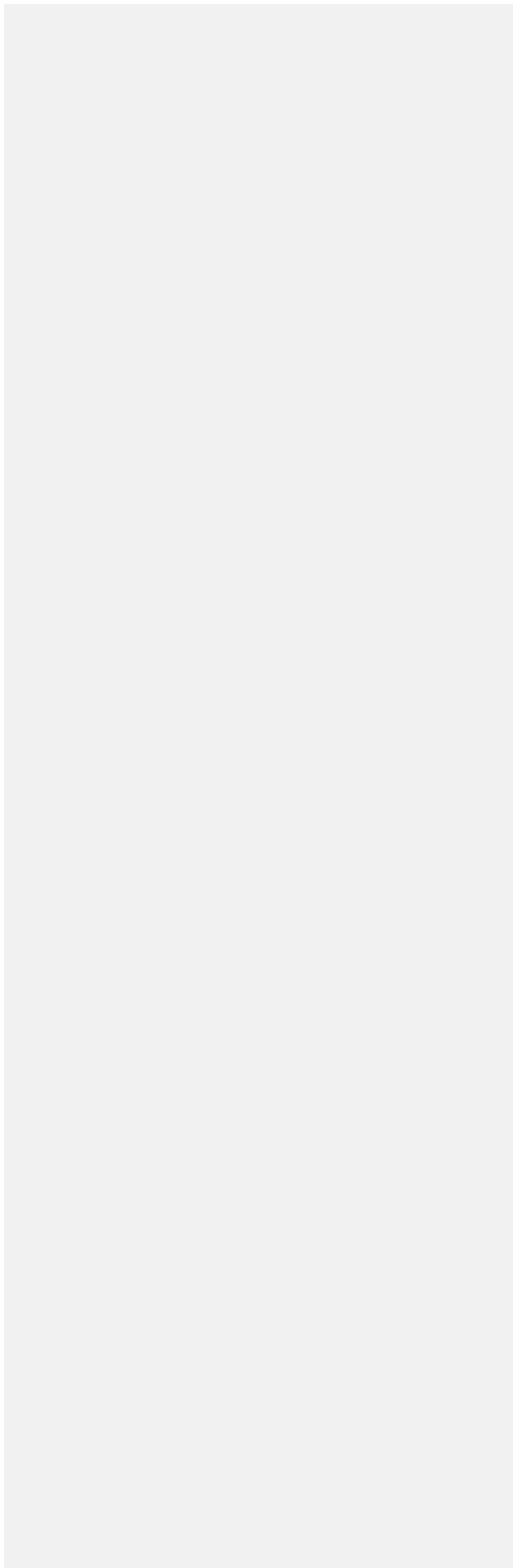
Appendix F – MCWD Sewer System Maps



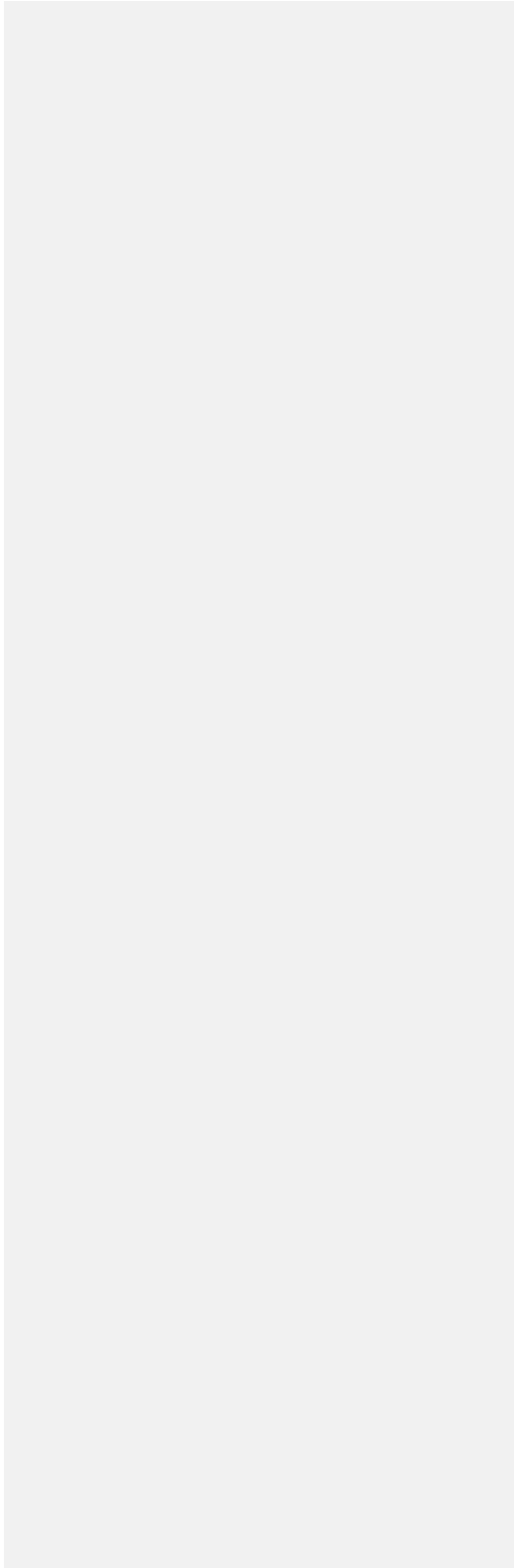
Appendix G – MCWD Sewer Spill Response Plan



Appendix H -MCWD Inspection Report Form Sewage System Checklist

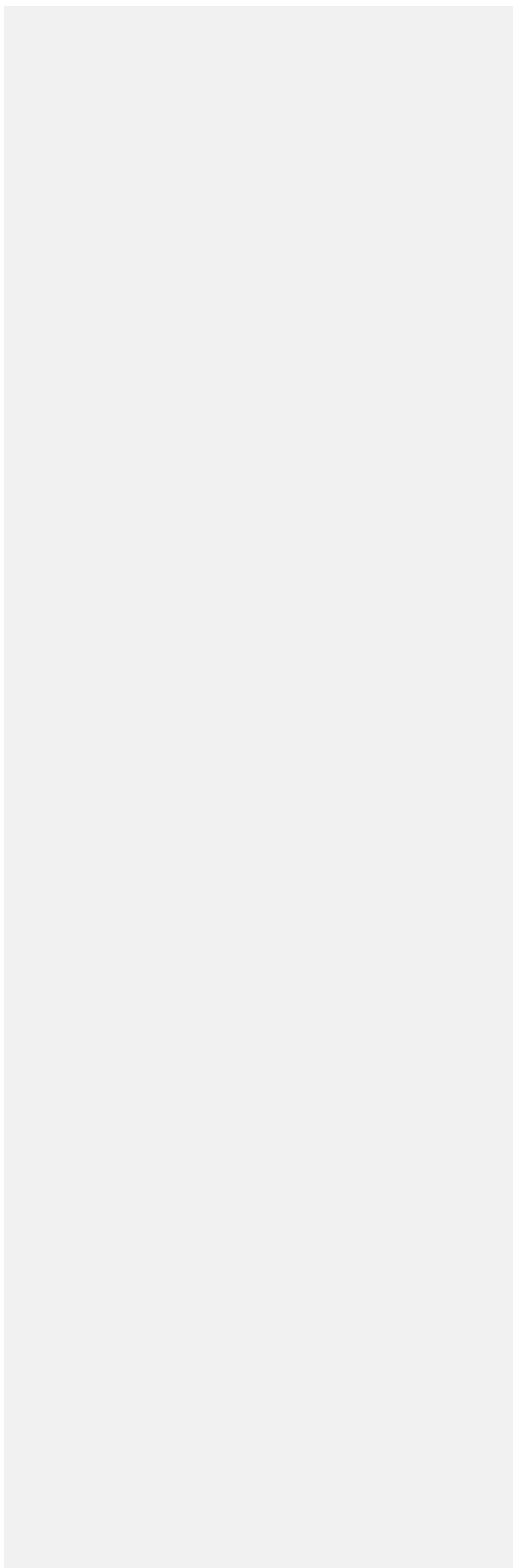


Appendix I - MCWD Best Management Practices

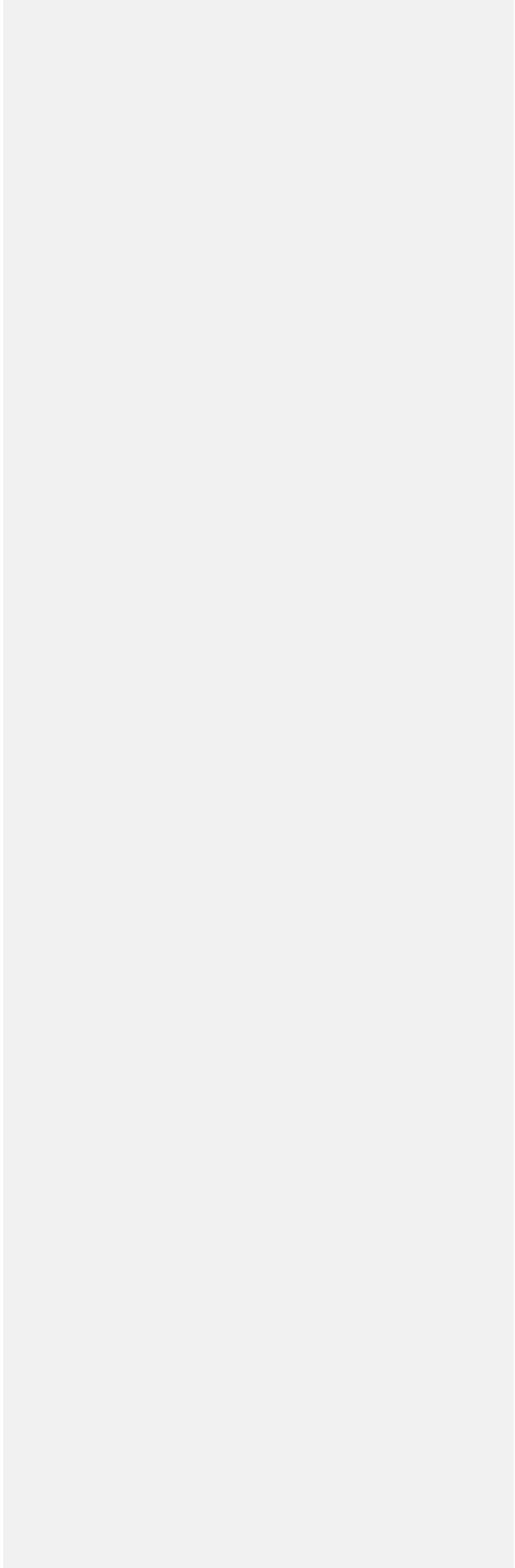




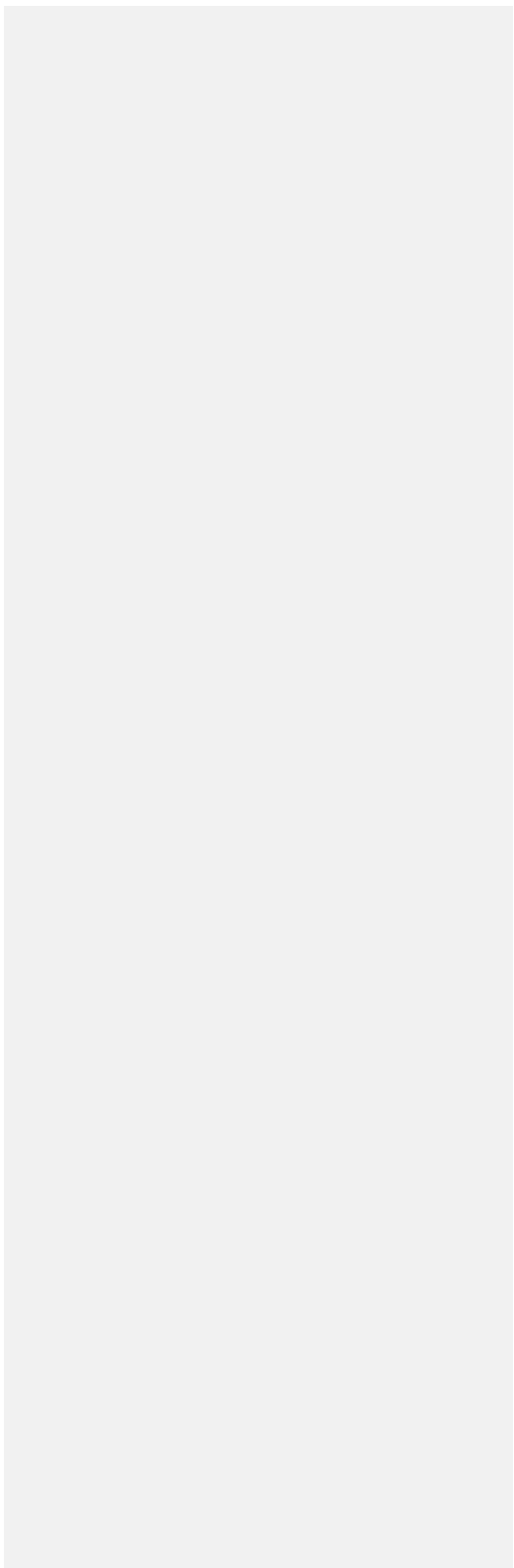
Appendix J - MCWD SSMP Internal Audit Summary



Appendix K - MCWD Pipe Blockage Response Plan

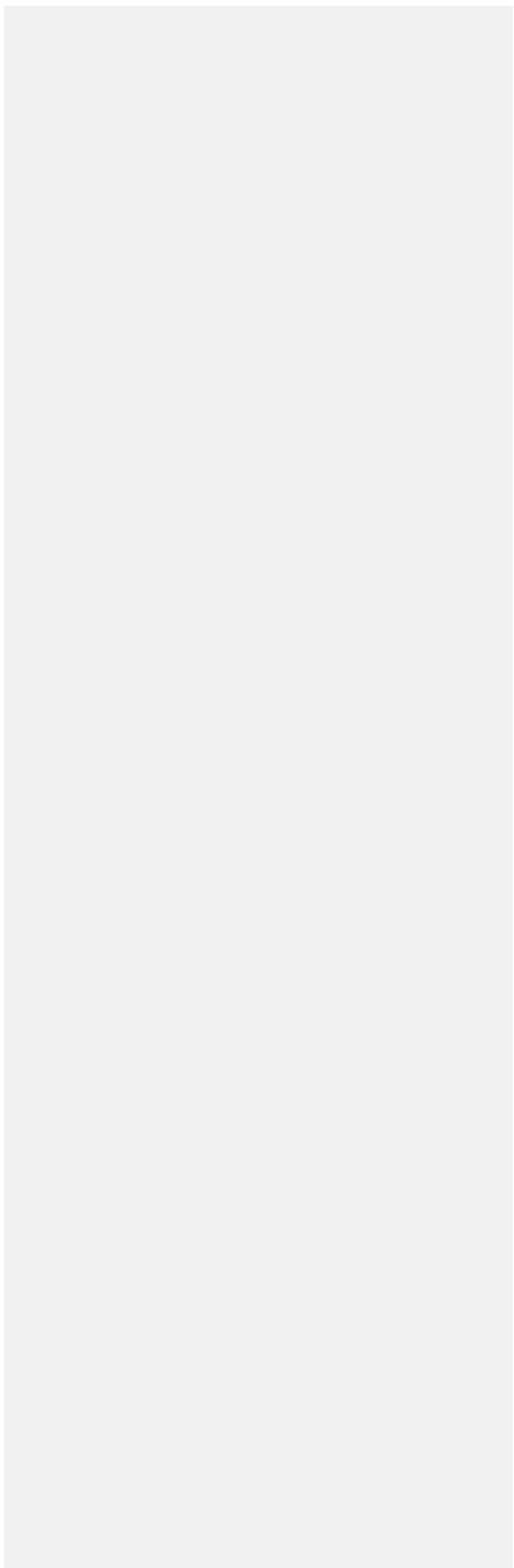


Appendix L - MCWD Notice of Applicability



PROVOST&PRITCHARD

Appendix M - MCWD Pretreatment Ordinance





0 125 250 Feet



EST. 1968  
**PROVOST & PRITCHARD**  
CONSULTING GROUP  
An Employee Owned Company

286 W. Cromwell Ave.  
Fresno, CA 93711-6162  
(559) 449-2700

**APPROXIMATE ROUTE OF  
STORM WATER FROM CENTRAL  
AND MAPLE TO THE WWTP**

**Figure**

Wastewater Treatment Plant

Malaga County Water District



**REGULAR BOARD MEETING MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK AVENUE**  
**FRESNO, CALIFORNIA 93725**  
**Tuesday, December 10, 2024 at 6:00PM**

**item 14.a.**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

*Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.*

**1. Call to Order: 6:02pm**

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**All present.**

**Also present: Norma Melendez and Michael Slater**

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.
- 4. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

**It was noted that the accounts payable report (item 4.b.) was inadvertently omitted from the original agenda for approval. The omission was acknowledged, and it was agreed to add the report to the agenda for review and approval. Motion by Director Cerrillo, Jr., Seconded by Vice President Cerrillo and by a 5-0 vote to add item 4.b. to the consent agenda.**

- a. Minutes of the Regular Board Meeting of November 20, 2024.
- b. **Accounts payable report**

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the consent agenda as presented.**

**5. Old Business:**

- a. **SPR 8257 4642 S Chestnut Ave.** This project is a compressed natural gas refueling station. The site previously included other uses, which have been removed from the site. Trillium has submitted revisions to a proposed agreement for service from MCWD. The draft agreement is attached.

Recommended action: Accept the revised language for an agreement between MCWD and the customer. Authorize execution of the agreement when received by the Applicant.

Require an application for service is submitted and that the applicant reimburse MCWD the costs incurred by MCWD (\$1,781.40), plus any additional costs being incurred this month.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to accept the revised language for an agreement between MCWD and the applicant of 4642 S Chestnut Ave.**

## 6. New Business:

- a. **Resolution 12-10-2024.** A resolution designating an authorized representative related to a financial assistance program for the consolidation project, Comunidad Nuevo Lago.

Recommended action: to designate President Charles Garabedian, Jr. and Vice President Cerrillo as authorized signors and representatives for the consolidation project.

**Motion by Director Cerrillo, Jr.; Second by Director Tovar, Jr. and by a 5-0 vote to designate President Garabedian, Jr. and Vice president Cerrillo as authorized signors and representatives for the consolidation project.**

- b. **A last-minute item was added to the agenda regarding the re-elected board members: Charles Garabedian, Jr. and Irma Castaneda. Fresno County e-mailed the oath of office documentation and certificates after the posting of the agenda. Motion by Director Cerrillo, Jr.; Seconded by Director Tovar, Jr. and by a 5-0 vote to add item 4.b.**

The oath of office was administered accordingly at around 6:20p.m.

## 7. Recreation Reports:

- a. Report on Recreation Dinner. **The directors took the time to thank and recognize the recreation committee members with a Christmas dinner.**
- b. **Other reports. The Christmas Program and Parade are the last recreation programs of the year. The Primos Car Club Toy Drive was able to collect 200 donated toys that will be wrapped for the Christmas Program. Vice President Cerrillo reported that Francisco de los Santos will be donating bikes, which will be raffled during the program.**

## 8. Engineer Reports:

- a. District Engineer Report. *For information purposes.*
  1. **Well 3A and Tank 1.** The project is funded with a Grant from DWR. Construction activities are proceeding. It is expected that completion of the project will be March 2025. Construction of the water storage tank is complete. A bridge loan from RCAC is in place for interim financing of the construction activities.  
**President Garabedian, Jr. suggested that after the completion of the tank, the district should inquire about the cost to add an emblem onto the tank.**
  2. **General.** Draft agreements between MCWD and several commercial/industrial accounts will be presented to the Board at the next meeting for consideration. The agreements will describe minimum charges and proposed methods for invoicing based on actual discharges to the sewer system.

3. **Well 5A County of Fresno Agreement A-24-186.** The project is scheduled to begin in early January. The first order of work will include destruction of the existing well and demolition of existing facilities.
4. **SPR 8400 3746 S Calvin Ave.** A will-serve letter has been issued to the proposed development at 3746 S Calvin Ave. The development is an additional home on the large lot.

b. CDBG Engineer Report:

- i. Josh Rogers attended the CAC meeting on November 20 to review the application for the WWTP Pond Rehabilitation Project. Unfortunately, there was no quorum, therefore the meeting could not be conducted. Scoring of applications will move forward without presentations from County staff or from project representatives and results will be made available February 2025. E-mail updates will be sent to the agencies who submitted applications.

9. **General Manager's Report:**

**President Garabedian, Jr., reported that Sitelogiq began the solar project construction on Monday, December 9. Trees and bushes have been removed and panels will be delivered on December 11.**

**Vice President Cerrillo reported he received a pool renovation quote of \$200,000. This quote will help when it's time to look for grants that can help renovate the community pool.**

10. **President's Report: given during GM Report.**

11. **Vice President's Report: given during GM Report.**

12. **Director's Reports: None for this meeting.**

13. **Legal Counsel Report: None for this meeting.**

14. **Communications:**

a. **Written Communications:**

1. The district received an email from Fresno County's Clerk of the Board's Office notifying us that the Fair Political Practices Commission (FPPC) will be offering free training for Form 700 filers on Thursday, December 19. This training is offered online.
2. Fowler High School has submitted the scholarship timeline for the 2025 and interest letter. **The board gave direction to the District Clerk to confirm participation in the 2025 scholarships for Fowler HS.**

b. **Public Comment:** *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

**A member of the community, Ana Diaz, wanted to receive clarification on the billing due date and grace period. President Garabedian, Jr. expressed that there is no**



**grace period after the bill's due date, but as stated in the Malada Code, if the end of the month were to land on a holiday or weekend, and a payment was submitted on the next business day, no late fees will be added.**

**15. Closed Session: 7:46pm**

- a. Employee Evaluations. Position: Recreation Program Coordinator, Government Code Section 54957(b)
- b. Employee Evaluations. Position: Recreation Assistant, Government Code Section 54957(b)
- c. Employee Evaluations. All Employees All Positions Government Code Section 54957(b)
- d. Pending Litigation: Betty Roman v. Malaga County Water District 23CECG04516 Government Code Section 54956.9(d)(1)
- e. Potential Litigation (Government code 54956.9(d)).

**The board came out of closed session at the time of 8:24pm.**

**Reportable action: The board adopted Confidential Resolution 12-10-2024 by unanimous vote.**

**16. Adjournment:**

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a 5-0 vote to adjourn the meeting at 8:24pm.**

**Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of December 10, 2024, was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 01/15/2024.

*Norma Melendez*, District Clerk