



REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK AVENUE
FRESNO, CALIFORNIA 93725
Tuesday, January 14, 2025, at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.

1. Call to Order: 6:00pm

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

Before moving forward with the agenda items, President Garabedian requested to add two agenda items under closed session pertaining to customer accounts and personnel. Motion by Vice President Cerrillo, Seconded by Director Tovar, Jr. and by a 5-0 vote to add two closed session items to the agenda.

4. **Old Business:** None for this meeting.

5. New Business:

a. **Boxing.** A presentation by Elias Blajos to bring boxing to the recreation center.

Recommended action: board's pleasure.

Elias Blajos is looking for an indoor facility where he can host a one-day boxing event at the recreation center, which would take place on February 1. In this presentation he stated USA Boxing sanctions this event, providing everything necessary to host the event, not limited to boxing rink, security, and chairs. There would be a fee at the door of \$25.00 to the public and this event would have outside vendors that they work with when they host their events.

The board raised some concerns about security to the public and if SDRMA, the districts liability insurance, covers events like this. Vice President Cerrillo suggests Mr. Blajos visit the recreation center before the event to make sure the space is agreeable to his needs and the District's Legal Counsel advises that the District Clerk verify with SDRMA whether the district's insurance coverage permits hosting of a boxing event at the recreation center.

b. **Invoice Cloud Add-Ons.** Invoice Cloud provided the district with information about adding e-check and online bank direct (OBD) options to the online payments. Either

option will have a convenience/transaction fee to the customer. Options would be available to the customer within 6-8 weeks.

E-check transaction fee of \$1.95, with the option of the district absorbing that cost at the rate of \$1.75.

OBD transaction fees will vary by location, from \$1.50 to \$2.50. The district will absorb the transaction fee of \$.25 per transaction. Monthly/Annual fees for the OBD service has been waived as the district has been a long-time customer of Invoice Cloud.

Recommended action: to select one or both options and to authorize the district clerk to begin the process with Invoice Cloud.

Motion by Director Cerrillo, Jr.; Second by Director Tovar, Jr. and by a 5-0 vote to select the e-check option with the transaction fee of \$1.95.

- c. **SGMA Annual Report.** The SGMA Annual Report spreadsheet is provided for MCWD consideration.

Recommended Action: Authorize submittal to the North Kings GSA.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to authorize the submittal of SGMA Annual Report to the North Kings GSA.

- d. **Sewer System Management Plan Update.** A draft has been prepared and submitted for MCWD review and consideration. Some additional information has been requested from MCWD.

Recommended Action: Consider adoption of the updated SSMP and authorize submittal to the State.

President Garabedian, Jr. recommends tabling the item and reintroduce at the next board meeting to further review the plan. The board unanimously agreed.

- e. **Storm Water Intrusion to WWTF.** A letter has been prepared for MCWD review and consideration that describes the storm water intrusion to the WWTF. Upon approval by MCWD, the letter would be sent to the County of Fresno and FMFCD.

Recommended Action: Authorize sending letter to the County of Fresno and FMFCD.

The board tabled this item as they have questions for the District Engineer regarding the Storm Water Intrusion letter.

6. Recreation Reports:

Director Castaneda reported the recreation committee has put together the 2025 calendar of events. A special recreation meeting will be held on 1/29 to discuss the Valentines Dance.

7. Engineer Reports:

- a. District Engineer Report. *For information purposes.*

- i. **Well 3A and Tank 1.** The project is funded with a Grant from DWR. Construction activities are proceeding. It is expected that completion of the project will be March 2025. Construction of the water storage tank is complete. A bridge loan from RCAC is in place for interim financing of the construction activities.
- ii. **Well 5A County of Fresno Agreement A-24-186.** The project is scheduled to begin in early January. The NTP was issued for January 6th, 2025. The first order of work will include destruction of the existing well and demolition of existing facilities.
- iii. **Nitrogen Reduction Project at WWTF CDBG.** The project was awarded in November. A pre-construction meeting was held on December 19, 2024. Y&H is issuing the Notice to Proceed. The Contractor will procure the equipment first. Actual construction will likely begin in about 6 months.
- iv. **SPR 8257 4642 S Chestnut Ave.** This project is a compressed natural gas refueling station. The site previously included other uses, which have been removed from the site. Trillium has submitted revisions to a proposed agreement for service from MCWD. MCWD accepted the revised language on December 10, 2024. Information has been returned to Trillium for execution. This requires that an application for service is submitted and that the applicant reimburse MCWD the costs incurred by MCWD.

b. CDBG Engineer Report:

8. General Manager's Report:

President Garabedian, Jr. proposed moving the regular board meeting of February 11 to February 6. The directors did not oppose.

Vice President Cerrillo reported that an electrician will come out to repair alarms at the lift stations.

9. President's Report:

10. Vice President's Report:

11. Director's Reports: None for this meeting.

12. Legal Counsel Report: None for this meeting.

13. Communications:

a. Written Communications:

1. **Donation letter from Malaga Elementary School.**

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

14. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of December 10, 2024.
- b. Accounts Payable Report.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the consent agenda as presented.

15. Closed Session: 7:12pm

- a. Customer Accounts
- b. Public Employment Pursuant to Government Code section 54957
All Positions and Departments

Out of closed session at the time of 7:55pm, no reportable action.

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a 5-0 vote to adjourn the meeting at 7:56pm.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of January 14, 2025, was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 01/29/2025.

Norma Melendez, District Clerk