



REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK AVENUE
FRESNO, CALIFORNIA 93725

Tuesday, September 10, 2024 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.

1. Call to Order: 6:00pm

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

All present.

Also present: Maija Madec, Norma Melendez, Michael Slater, Michael Taylor

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. **Old Business:** None for this meeting.

5. New Business:

- a. **Well 5A-County of Fresno Agreement A-24-186.** Bids for Well 5A were received August 7, 2024. A canvass of bids had been sent to the County of Fresno and MCWD previously. The County of Fresno is considering the request for authorization to reallocate bid item budgets and award the project.

Recommended Action: Award the project to Steve Dovali Construction pending approval from the County of Fresno.

District Engineer, Michael Taylor, suggested the district approve to award the project to Steve Dovali Construction prior to the approval from the County of Fresno as approval will be given before the next regular board meeting. This will give a chance to get a head start in the project. Motion by Director Castaneda; Second by Vice President Cerrillo and by a 5-0 vote to award project to Steve Dovali Construction pending approval from the County of Fresno.

- b. **Lead Service Inventory.** The Division of Drinking Water requires all water systems submit a Lead Service Inventory no later than October 16, 2024. Task Order 24-03 for the purposes of assisting MCWD to prepare the Lead Service Inventory is prepared for MCWD consideration.

Recommended Action: To authorize Task Order 24-03.

This report is focused on identifying the presence of lead in the plumbing system of homes, particularly pipes. It is intended as a one-time assessment, with primary concern being the older homes, as these are more likely to contain lead-based materials in their plumbing due to construction practices in past decades. The goal is to ensure water safety and mitigate any potential health risks associated with lead exposure.

Miguel Alvarez asked: If the water system gets contaminated with lead, who is responsible for that? District Engineer, Michael Taylor, stated the district's water system undergoes testing several times a month, and thus far, there has been no presence of lead in the system.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve and authorize Task Order 24-03 for the submission of the Lead Service Report to the Division of Drinking Water.

- c. **Sewer System Management Plan.** The Regional Water Quality Control Board requires all sewer systems to update the Sewer System Management Plans (SSMPs) pursuant to the new General Order. A Task Order for the purposes of assisting MCWD to prepare the update to the Sewer System Management Plan is prepared for MCWD consideration.

Recommended Action: To authorize Task Order 24-04.

District Engineer, Michael Taylor, clarified to the board this is geared towards water systems with mile-long lines and this plan is geared towards updating procedures for emergency situations.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to authorize and approve Task Order 24-04.

- d. **Infrastructure Master Plan.** The draft Infrastructure Master Plan is recommended to be finalized. Comments from neighboring agencies have been received and regulatory requirements are updated from the time frame that the draft Master Plan was prepared. A Task Order for the purposes of finalizing the draft Infrastructure Master Plan is prepared for MCWD consideration.

Recommended Action: To authorize Task Order 24-05.

District Engineer, Michael Taylor, stated the master plan will include the new Nuevo Lago project. **Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to authorize and approve Task Order 24-05.**

6. Recreation Reports:

Director Castaneda reported that Recreation Bingo of 9/4/2024 was a success. Food was sold out. She feels like the program is expanding.

Vice President Cerrillo reported that the car show during Fiesta Day will have their own raffle. Cash show entrance fee will be \$10.00. He is already promoting the Halloween Program.

7. Engineer Reports:

- a. District Engineer Report. *For information purposes only.* Presented by District Engineer, Michael Taylor and Maija Madec.

- i. **General.** Appointments are scheduled with several commercial customers to review the impact of sewer unit assignments to the connections. Appointments are also scheduled with several commercial customers to review the impact of the groundwater sustainability charges to the connections. **Customers have shown appreciation for meeting with them. Finalizing items for the four large users and recommends having an agreement with these users as an understanding of their rates.**
- ii. **Construction Projects. Well 3A and Tank 1.** The project is funded with a Grant from DWR. Construction activities are proceeding. It is expected that completion of the project will be mid-year 2025. Construction of the water storage tank is near completion. A bridge loan from RCAC is in place for interim financing of the construction activities.
- iii. **Progress Report- Comunidad Nuevo Lago (formerly Shady Lakes) Mobile Home Park Consolidation Project.** P&P is currently preparing a Preliminary Engineering Report for the Comunidad Nuevo Lago MHP Consolidation Project. Comunidad Nuevo Lago MHP is a small mobile home community with sewer system compliance issues. The MHP meets requirements for sewer consolidation. The MCWD WWTF also needs updates before being able to consolidate with the MHP. The goal of the project is to submit a CWSRF construction application that will lead to improvements for the District's WWTF (part 1) and to consolidation between the CWD and the MHP (part 2). SHE, P&P, and CCCD met for a site visit at the MHP in June. The team took a tour of the wastewater facilities and gathered information and details to begin work on the PER. At present, the mobile home park would be an out-of-district service, which would require approval from LAFCo.
- iv. **Well Destruction Plan.** In accordance with the authorized Task Order, work is proceeding for the Well Destruction Plan for Wells 1 and 4. **Project near completion and currently working on the final review.**
- v. **Consumer Confidence Report for 2023.** In accordance with the authorized Task Order the Consumer Confidence Report (CCR) for 2023 has been prepared and submitted to the MCWD for processing. **The CCR is ready and notifications have been sent to all customers.**

b. CDBG Engineer Report: None for this meeting.

8. General Manager's Report:

Vice President Cerrillo reported that there are issues with Well 7 & 8. Well 7 will need the a/c unit replaced. Unit has been ordered and once it's replaced, Well 7 will be running. Well 8 had electrical issues and was able to make the repairs to have it running its normal schedule. District Engineer recommends installing a removable car port to provide shade to the a/c unit to help with the longevity of the system at the well site.

President Garabdeian, Jr. reported having a meeting with CalRecycle. He is currently working with IWS to help with the reporting requirements. Legal Counsel recommends scheduling a follow up meeting with CalRecycle.

9. President's Report: During GM Report.

10. Vice President's Report: During GM Report.

11. Director's Reports:

Director Tovar, Jr. let the board know he is taking pre-orders for a plate of food to help raise money to donate to Fiesta Day.

12. Legal Counsel Report: None for this meeting.

13. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of August 27, 2024.
- b. Accounts Payable and Financial Statement Report.

Recommended action: To approve the Consent Agenda as presented or amended.

Financial Statement Report was not available as Gordon's office is still in the process of completing the financial statement report. They will provide the finalized document once all the necessary details have been reviewed and confirmed.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve the minutes and accounts payable report as presented.

14. Communications:

a. Written Communications:

- 1. **The district received the President's Special Acknowledgement Award for the Workers' Compensation Program from SDRMA. This award is given by achieving an outstanding milestone of maintaining an impeccable record of zero "paid" claims for the WC program years 2019-2024.**

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

15. Closed Session: 7:07pm

- a. Potential Litigation. (Government Code 54956.9(d)(1)).
Out of Closed session at 7:32pm. No reportable action.

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Tovar, Jr. and by a 5-0 vote to adjourn the meeting at 7:32pm

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of September 10, 2024 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 09/25/2024.

Norma Melendez, District Clerk