



## REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING  
MALAGA COUNTY WATER DISTRICT  
3580 SOUTH FRANK AVENUE  
FRESNO, CALIFORNIA 93725  
Tuesday, December 10, 2024 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

*Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.*

### 1. Call to Order: 6:02pm

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**All present.**

**Also present: Norma Melendez and Michael Slater**

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.
4. **Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

**It was noted that the accounts payable report (item 4.b.) was inadvertently omitted from the original agenda for approval. The omission was acknowledged, and it was agreed to add the report to the agenda for review and approval. Motion by Director Cerrillo, Jr., Seconded by Vice President Cerrillo and by a 5-0 vote to add item 4.b. to the consent agenda.**

- a. Minutes of the Regular Board Meeting of November 20, 2024.
- b. **Accounts payable report**

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the consent agenda as presented.**

### 5. Old Business:

- a. **SPR 8257 4642 S Chestnut Ave.** This project is a compressed natural gas refueling station. The site previously included other uses, which have been removed from the site. Trillium has submitted revisions to a proposed agreement for service from MCWD. The draft agreement is attached.

Recommended action: Accept the revised language for an agreement between MCWD and the customer. Authorize execution of the agreement when received by the Applicant.

Require an application for service is submitted and that the applicant reimburse MCWD the costs incurred by MCWD (\$1,781.40), plus any additional costs being incurred this month.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to accept the revised language for an agreement between MCWD and the applicant of 4642 S Chestnut Ave.**

## 6. New Business:

- a. **Resolution 12-10-2024.** A resolution designating an authorized representative related to a financial assistance program for the consolidation project, Comunidad Nuevo Lago.

Recommended action: to designate President Charles Garabedian, Jr. and Vice President Cerrillo as authorized signors and representatives for the consolidation project.

**Motion by Director Cerrillo, Jr.; Second by Director Tovar, Jr. and by a 5-0 vote to designate President Garabedian, Jr. and Vice president Cerrillo as authorized signors and representatives for the consolidation project.**

- b. A last-minute item was added to the agenda regarding the re-elected board members: Charles Garabedian, Jr. and Irma Castaneda. Fresno County e-mailed the oath of office documentation and certificates after the posting of the agenda. **Motion by Director Cerrillo, Jr.; Seconded by Director Tovar, Jr. and by a 5-0 vote to add item 4.b.**

The oath of office was administered accordingly at around 6:20p.m.

## 7. Recreation Reports:

- a. Report on Recreation Dinner. **The directors took the time to thank and recognize the recreation committee members with a Christmas dinner.**
- b. **Other reports. The Christmas Program and Parade are the last recreation programs of the year. The Primos Car Club Toy Drive was able to collect 200 donated toys that will be wrapped for the Christmas Program. Vice President Cerrillo reported that Francisco de los Santos will be donating bikes, which will be raffled during the program.**

## 8. Engineer Reports:

- a. District Engineer Report. *For information purposes.*
  1. **Well 3A and Tank 1.** The project is funded with a Grant from DWR. Construction activities are proceeding. It is expected that completion of the project will be March 2025. Construction of the water storage tank is complete. A bridge loan from RCAC is in place for interim financing of the construction activities.  
**President Garabedian, Jr. suggested that after the completion of the tank, the district should inquire about the cost to add an emblem onto the tank.**
  2. **General.** Draft agreements between MCWD and several commercial/industrial accounts will be presented to the Board at the next meeting for consideration. The agreements will describe minimum charges and proposed methods for invoicing based on actual discharges to the sewer system.

3. **Well 5A County of Fresno Agreement A-24-186.** The project is scheduled to begin in early January. The first order of work will include destruction of the existing well and demolition of existing facilities.
4. **SPR 8400 3746 S Calvin Ave.** A will-serve letter has been issued to the proposed development at 3746 S Calvin Ave. The development is an additional home on the large lot.

b. CDBG Engineer Report:

- i. Josh Rogers attended the CAC meeting on November 20 to review the application for the WWTP Pond Rehabilitation Project. Unfortunately, there was no quorum, therefore the meeting could not be conducted. Scoring of applications will move forward without presentations from County staff or from project representatives and results will be made available February 2025. E-mail updates will be sent to the agencies who submitted applications.

9. **General Manager's Report:**

**President Garabedian, Jr., reported that Sitelogiq began the solar project construction on Monday, December 9. Trees and bushes have been removed and panels will be delivered on December 11.**

**Vice President Cerrillo reported he received a pool renovation quote of \$200,000. This quote will help when it's time to look for grants that can help renovate the community pool.**

10. **President's Report: given during GM Report.**

11. **Vice President's Report: given during GM Report.**

12. **Director's Reports: None for this meeting.**

13. **Legal Counsel Report: None for this meeting.**

14. **Communications:**

a. **Written Communications:**

1. The district received an email from Fresno County's Clerk of the Board's Office notifying us that the Fair Political Practices Commission (FPPC) will be offering free training for Form 700 filers on Thursday, December 19. This training is offered online.
2. Fowler High School has submitted the scholarship timeline for the 2025 and interest letter. **The board gave direction to the District Clerk to confirm participation in the 2025 scholarships for Fowler HS.**

b. **Public Comment:** *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

**A member of the community, Ana Diaz, wanted to receive clarification on the billing due date and grace period. President Garabedian, Jr. expressed that there is no**

**grace period after the bill's due date, but as stated in the Malada Code, if the end of the month were to land on a holiday or weekend, and a payment was submitted on the next business day, no late fees will be added.**

**15. Closed Session: 7:46pm**

- a. Employee Evaluations. Position: Recreation Program Coordinator, Government Code Section 54957(b)
- b. Employee Evaluations. Position: Recreation Assistant, Government Code Section 54957(b)
- c. Employee Evaluations. All Employees All Positions Government Code Section 54957(b)
- d. Pending Litigation: Betty Roman v. Malaga County Water District 23CECG04516 Government Code Section 54956.9(d)(1)
- e. Potential Litigation (Government code 54956.9(d)).

**The board came out of closed session at the time of 8:24pm.**

**Reportable action: The board adopted Confidential Resolution 12-10-2024 by unanimous vote.**

**16. Adjournment:**

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a 5-0 vote to adjourn the meeting at 8:24pm.**

**Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of December 10, 2024, was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 01/15/2024.

*Norma Melendez*, District Clerk