



## REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING  
MALAGA COUNTY WATER DISTRICT  
3580 SOUTH FRANK AVENUE  
FRESNO, CALIFORNIA 93725  
Tuesday, January 28, 2025 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

*Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.*

### 1. Call to Order: 6:02pm

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**All present.**

**Also present: Norma Melendez and Michael Slater.**

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. **Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

a. Minutes of the Regular Board Meeting of January 14, 2025.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve the Consent Agenda as presented.**

### 5. Old Business:

a. **Sewer System Management Plan Update.** A draft has been prepared and submitted for MCWD review and consideration. Some additional information has been requested from MCWD.

**Recommended Action:** Consider adoption of the updated SSMP and authorize submittal to the State.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to adopt the updated SSMP and authorize submittal to the State.**

b. **Storm Water Intrusion to WWTF.** A letter has been prepared for MCWD review and consideration that describes the storm water intrusion to the WWTF. Upon approval by MCWD, the letter would be sent to the County of Fresno and FMFCD.

**Recommended Action:** Authorize sending letter to the County of Fresno and FMFCD.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to authorize sending letter to the County of Fresno and FMFCD.**

**6. New Business:**

- a. **Hope Now For Youth Annual Banquet.** HNFY will hold its 32<sup>nd</sup> Anniversary Banquet on February 27 at the Clovis Veterans Memorial. The banquet is free, and an opportunity will be given to make a tax-deductible donation. Reservations are required by 22 February.

Recommended action: Board's Pleasure.

**The Board unanimously authorized the purchase of two tables for the Hope Now Banquet.**

**7. Incorporation Reports: none for this meeting.**

**8. Recreation Reports:**

**Director Castaneda reported that the recreation committee will be selling enchiladas de papa during rec. bingo of February 5. She also reported that the Valentine's dance has been cancelled. Due to this cancellation, the committee would like to focus on what events they need more focus.**

**9. Engineer Reports:**

- a. District Engineer Report. *For information purposes.*
  - i. **SPR 8257 4642 S Chestnut Ave.** This project is a compressed natural gas refueling station. The site previously included other uses, which have been removed from the site. Trillium has submitted revisions to a proposed agreement for service from MCWD. MCWD accepted the revised language on December 10, 2024. Information has been returned to Trillium for execution. This requires that an Application for service is submitted and that the applicant reimburse MCWD the costs incurred by MCWD.
- b. CDBG Engineer Report: **none for this meeting.**

**10. General Manager's Report:**

**Vice President Cerrillo reported that Rio Bravo has been winding down production at their plant and will be closing by the end of 2025. President Garabedian, Jr. added that at this time, minimal staff will continue to maintain the building for the rest of the year.**

**11. President's Report:**

**12. Vice President's Report:**

**13. Director's Reports:**

**Director Cerrillo, Jr. reported that a Girl Scout group is looking for a space where they can hold their meetings once a week. The board suggested to connect with the District Office to formally request dates and times. President Garabedian, Jr. suggested they can use the room in the new building to hold their meetings.**

**14. Legal Counsel Report: none for this meeting.**

**15. Communications:**

a. Written Communications:

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

**The President requested the addition of another closed session item regarding personnel as there is a need to take immediate action. The need for action came to the attention after the posting of the agenda. Motion by Vice President Cerrillo; Seconded by Director Cerrillo, Jr. and by a 5-0 vote to add the agenda item under 16.b.**

**Motion by Vice president Cerrillo; Seconded by Director Cerrillo, Jr. and by a 5-0 vote to move into closed session at the time of 6:56pm.**

**16. Closed Session:**

a. Customer accounts. **Attorney Slater reported that the Board approved a sewer billing procedure for accounts that fluctuate. A copy of the form template is included in the Minutes. No additional action to report.**

b. Personnel: Position Water Operator 1. Government Code Section 54957(b). **No reportable action.**

**17. Adjournment:**

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr to adjourn the meeting at 7:48pm.**

**Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of January 28, 2025, was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 02/12/2025.

*Norma Melendez*, District Clerk